



## THE STATE HISTORICAL SOCIETY OF MISSOURI RESEARCH CENTER-KANSAS CITY

K0257

Woman's City Club Records

1917-2009

38 cubic feet, oversize, 27 volumes (MICROFILM)

*Organizational records, including minutes, financial records, membership information, scrapbooks and associated materials of a major women's club that provided civic, philanthropic, and cultural benefits to the Kansas City community.*

### HISTORY:

Returning from her summer vacation, Mrs. James M. Coburn was inspired to found in Kansas City a woman's club similar to one she visited in Boston. After months of talking, a group of 30 prominent women, including Mrs. Henry N. Ess, Mrs. A.T. Hemingway, and Mrs. John H. Kitchen, met at Mrs. Coburn's home to form the executive board of that new organization. Two months later, on March 31, 1917, the Woman's City Club held its first meeting with nearly 300 women attending, and elected Mrs. Coburn its first president. The Club was to provide a place where women could meet once a week, and also to serve as a vehicle for civic, philanthropic, and cultural activities to benefit the Kansas City community. By November of 1917, the membership had doubled to over 600 women and a clubhouse opened on the second and third floors of the old Conservatory of Music building at Eleventh and Oak Streets. With the beginning of World War I at hand, the Club immediately devoted its energies to "lay women's most valued strengths to do war work."

Another aim of the Woman's City Club was "to provide an open forum for discussion of important questions." Speakers, among the most prestigious being General John J. Pershing, were regularly invited to address the membership.

After the war, in February of 1921, the Woman's City Club moved to a larger, permanent downtown location, at 1111 Grand Avenue. Boasting a membership of 1700 women, the new clubhouse offered a large tea room seating 325, a lounge, library, meeting rooms, and a gift shop. Originally employed as a hostess in the Fall of 1918, Mrs. William J. (Carolyn) Doughty also moved with the Club and

her responsibilities grew with time. Her service as executive secretary and her many years of contributions were officially recognized in September, 1943, when the Club announced the establishment of the Carolyn O. Doughty Fund for Children to provide food, clothing, equipment, and other items to needy children of the city.

The Woman's City Club is set up to operate through committees, some of which have remained active since its early years, while others have changed character or have disappeared. The Club has done a great deal for the "welfare of the City and State." For instance, in 1929, they established at the General Hospital a mother's milk station. It is estimated that the lives of 500 babies were saved through the distribution of 24,895 ounces of milk. During the Depression, the Club supplied thousands of jars of home canned fruits and vegetables for the needy. The membership also allocated money from a "rainy-day" fund for the purchase of shoes and stockings for the poor. During World War II, a bond booth operating at the clubhouse, in one year sold \$201,290 worth of war bonds and stamps.

The Woman's City Club ceased operations in 2010.

#### PROVENANCE:

These records were acquired by gift from the Woman's City Club. They were accessioned as KA0399 on January 19, 1987; KA1031 on May 26, 1999; and KA1142 on July 31, 2001. Additional items were transferred from the Rosemary Young Papers KA0825 on November 4, 2003. Accession KA1294 was recorded May 9, 2005. An additional accession, KA1426 was received December 21, 2005. Accession KA1793 was received from Janice S. Munger April 27, 2010.

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#### PREFERRED CITATION:

Specific item; folder number; *Woman's City Club Records (K0257)*; The State Historical Society of Missouri Research Center-Kansas City [after first mention may be abbreviated to SHSMO-KC].

#### CONTACT:

*The State Historical Society of Missouri Research Center-Kansas City  
302 Newcomb Hall, University of Missouri-Kansas City  
5123 Holmes Street, Kansas City, MO 64110-2499*

(816) 235-1543 [SHSofMO-KC@um.system.edu](mailto:SHSofMO-KC@um.system.edu)  
<http://shs.umsystem.edu/index.shtml>

#### DESCRIPTION OF THE PAPERS:

This collection contains the records of the Woman's City Club. The records include minutes, membership information, bulletins, and associated materials. Twenty-seven scrapbooks have been microfilmed.

#### INVENTORY:

##### **BOX 001**

###### *ADMINISTRATION*

###### Bylaws and Rules

- Folder 1. The Bylaws of the Woman's City Club ca. 1966; The Woman's City Club Standing Rules, January 1974

###### Board of Directors Meeting Minutes

- Folder 2. Board of Directors Minutes, March 11, 1927-May 18, 1928
- Folder 3. Board of Directors Minutes, June 19, 1928-June 10, 1930
- Folder 4. Board of Directors Minutes, July 15, 1930-January 12, 1932
- Folder 5. Board of Directors Minutes, February 16, 1932-May 4, 1933
- Folder 6. Board of Directors Minutes, May 9-December 12, 1933 (includes Monthly Reports of the Membership, Tea Room, and Reports of Library Committee)
- Folder 7. Board of Directors Minutes, January 16-September 11, 1934 (includes Monthly Reports of the Membership, Tea Room, and Reports of Library Committee)
- Folder 8. Board of Directors Minutes, October 16, 1934-January 16, 1935 (includes Monthly Reports of the Membership, Tea Room, and Reports of Library Committee)
- Folder 9. Board of Directors Minutes, February 1-May 2, 1935 (includes Monthly Reports of the Membership, Tea Room, and Reports of Library Committee)
- Folder 10. Board of Directors Minutes, May 8-December 14, 1937
- Folder 11. Board of Directors Minutes, January 11-December 13, 1938
- Folder 12. Board of Directors Minutes, January 10-October 17, 1939
- Folder 13. Board of Directors Minutes, November 21, 1939-April 14, 1941

- Folder 14. Board of Directors Minutes, April 15, 1941-October 24, 1942
- Folder 15. Board of Directors Minutes, November 17, 1942-March 21, 1944
- Folder 16. Board of Directors Minutes, April 11, 1944-January 16, 1945
- Folder 17. Board of Directors Minutes, February 20, 1945-April 15, 1946
- Folder 18. Board of Directors Minutes, April 16, 1946-June 17, 1947  
(includes By-laws and House Rules revised on April 15, 1946, and a variety of financial statements)
- Folder 19. Board of Directors Minutes, September 16, 1947-April 12, 1948
- Folder 20. Board of Directors Minutes, April 13, 1948-April 11, 1949
- Folder 21. Board of Directors Minutes, April 12, 1949-April 17, 1950
- Folder 22. Board of Directors Minutes, June 20, 1950-April 17, 1951
- Folder 23. Board of Directors Minutes, April 24, 1951-April 15, 1952

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- Folder 24. Board of Directors Minutes, April 14, 1952-January 22, 1953  
(includes Monthly Statements of Assets and Liabilities, Income and Expense, and Tea Room Operations)
- Folder 25. Board of Directors Minutes, February 17-October 20, 1953  
(includes Monthly Statements of Assets and Liabilities, Income and Expense, and Tea Room Operations)
- Folder 26. Board of Directors Minutes, November 30, 1953-April 12, 1954  
(includes Monthly Statements of Assets and Liabilities, Income and Expense, and Tea Room Operations)
- Folder 27. Board of Directors Minutes, April 13, 1954-December 21, 1954  
(includes Monthly Statements of Assets and Liabilities, Income and Expense, and Tea Room Operations)
- Folder 28. Board of Directors Minutes, January 18, 1955-April 11, 1955  
(includes Monthly Statements of Assets and Liabilities, Income and Expense, and Tea Room Operations)
- Folder 29. Board of Directors Minutes, April 12, 1955-January 17, 1956  
(includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 30. Board of Directors Minutes, February 21-April 16, 1956 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 31. Board of Directors Minutes, April 17-June 19, 1956 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)

- Folder 32. Board of Directors Minutes, September 18, 1956-April 15, 1957 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 33. Board of Directors Minutes, April 16, 1957-April 14, 1958 (includes Monthly Statements of Cash in Banks and on Hand, of Income and Expense, of Tea Room Operations)
- Folder 34. Board of Directors Minutes, April 15, 1958-January 26, 1959 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 35. Board of Directors Minutes, February 17-May 21, 1959 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 36. Board of Directors Minutes, June 16, 1959 -April 12, 1960 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 37. Board of Directors Minutes, May 17, 1960-April 17, 1961 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 38. Board of Directors Minutes, April 18-April 24, 1961 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 39. Board of Directors Minutes, May 16, 1961-March 20, 1962 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 40. Minutes of Annual Meeting, April 16, 1962 (includes By-laws, Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 41. Board of Directors Minutes, April 17-September 18, 1962 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 42. Board of Directors Minutes, October 16, 1962-February 19, 1963 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)
- Folder 43. Board of Directors Minutes, March 19-April 15, 1963 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)

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- Folder 44. Board of Directors Minutes, April 16, 1963-March 17, 1964
- Folder 45. Board of Directors Minutes, April 13, 1964-September 15, 1964

- Folder 46. Board of Directors Minutes, October 20, 1964-December 21, 1965
- Folder 47. Board of Directors Minutes, January 18, 1966-April 17, 1967
- Folder 48. Board of Directors Minutes, April 18, 1967-December 17, 1968
- Folder 49. Board of Directors Minutes, January 21, 1969-May 4, 1970
- Folder 50. Board of Directors Minutes, June 16, 1970-April 17, 1972
- Folder 51. Board of Directors Minutes, April 18, 1972-February 4, 1974  
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- Folder 52. Board of Directors Minutes, February 19-November 19, 1974

#### Executive Board Meeting Minutes

- Folder 53. Executive Board Committee Minutes, February 14, 1922-February 8, 1925
- Folder 54. Executive Board Committee Minutes, March 10, 1925-February 15, 1927
- Folder 55. Executive Board Committee Minutes, February 10, 1930-February 20, 1935
- Folder 56. Executive Board Committee Minutes, March 12, 1935-June 16, 1938
- Folder 57. Executive Board Committee Minutes, June 17, 1938-April 8, 1942
- Folder 58. Executive Board Committee Minutes, April 14, 1942-October 12, 1948
- Folder 59. Executive Board Committee Minutes, March 11, 1949-November 19, 1956
- Folder 60. Executive Board Committee Minutes, March 14, 1957-March 19, 1963, January 13, 1975

#### Committees

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- Folder 61. Committees, January 1972-March 1976 (Art and Music: May 1973-April 1975; By-Laws: September 1973-January 1976; Calendar: April 1973-October 1975; Civics: May 1973-October 1975; Conservation of Hearing & Speech: May 1973-February 1975; Evaluation: January 1972; Family Service: May 1973-May 1975)
- Folder 62. Committees, June 1972-January 1976 (Forum - Wednesday: 1973-1974; Forum - Saturday: 1974-1975; Historian: November 1973; Hospital: June 1973-January 1975; Hostess: November 1973-January 1976; House: June 1972-January 1976; Institutional &

Juvenile: March 1973-November 1974; Library: May 1975-October 1975; Long Range Planning - Parking: February 1974, Needlework Guild: September 1973-January 1974; Nominating: July 1973-April 1974)

- Folder 63. Committees, October 1967-February 1976 (Personnel: January 1973-February 1976; Publicity: May 1972-April 1975; Speakers: October 1973-May 1975; Telephone: October 1967-November 1973; United Funds: undated; Woman's Exchange: April 1972-December 1975; Yearbook - Advertising: September 1973-September 1975; Yearbook - Editor: May 1973-October 1975)
- Folder 64. Art Committee, Scrapbook, September 4, 1948-April 9, 1949
- Folder 65. Carolyn Doughty Fund Committee: Reports, 1945-1952, 1973-1975 (includes List of members, 1948-1951, 1973-1974; Summaries, September 1952-1957; Committee for Conservation of Hearing; Projects of Carolyn Doughty Fund for Children; Promotional material; Clippings)
- Folder 66. Carolyn Doughty Fund Committee: Financial Statements, September 1, 1945-November 1961 (includes analysis of Carolyn Doughty and Children's Convalescent Center Fund, 1943- March 1952, and the Statement of Children's Convalescent Center, 1947-1952)
- Folder 67. Carolyn Doughty Fund Committee: Correspondence, May 28, 1948-April 28, 1956
- Folder 68. Carolyn Doughty Fund Committee: Minutes, November 1943-February 1955
- Folder 69. Carolyn Doughty Fund Committee: Minutes and Fund Reports, April 1955-April 1957
- Folder 70. Carolyn Doughty Fund Committee: Minutes and Fund Reports, May 1957-November 1959
- Folder 71. Carolyn Doughty Fund Committee: Minutes and Fund Reports, January 1960-March 1962
- Folder 72. Carolyn Doughty Fund Committee: Minutes and Fund Reports, April 1962-April 1964
- Folder 73. Carolyn Doughty Fund Committee: Minutes and Fund Reports, May 1964-September 1967
- Folder 74. Carolyn Doughty Fund Committee: Minutes and Fund Reports, October 1967-February 1971, October 1974-March 1976
- Folder 75. The Memorial and Felicitation Fund Dedicated September 23, 1943 as The Carolyn O. Doughty Children's Fund Book

- Folder 76. Certificate of Appreciation of the Greater Kansas City Foundation for Retarded Children to Carolyn Doughty Fund for Children, 1971
- Folder 77. Finance Committee Minutes, January 1933-March 1935
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- Folder 90. Finance Committee Minutes, April 1959-May 1968
- Folder 91. Financial Statements of the Club, April 1973-March 1977 (includes lists of members, reports and minutes, etc.)
- Folder 92. Legislation - Education Committee Minutes, April 1965-March 1973 (includes rule and list of members)
- Folder 93. Legislation - Education Committee Minutes, January 1974-November 1977
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- Folder 102. Membership Committee Minutes, June 1961-May 1963
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- Folder 105. Membership Committee Minutes, June 1968-December 1969
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- Folder 108. Membership Committee Minutes, January 1974-December 1975
- Folder 109. Naturalization Council Reports, 1973-April 1975 (includes Adult Education -- Teacher's Note Book, Spring 1967)
- Folder 110. Policy Committee Minutes, January 1960-March 1968, January-April 1974 (includes Minutes of meetings concerned with the Club house, Reports of House Committee and versions of House Rules)
- Folder 111. Special Activities Committee, October 1967-November 1970
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#### Miscellaneous Administrative Data

- Folder 113. Miscellaneous Notes (lists of Committees and Chairmen, Monthly Reports of Corresponding Secretary, Letters of Club from 1942-1971, Memorandums of Executive Secretary in 1971, etc.)
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*MEMBERSHIP*

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- Folder 307. Membership Applications 1959-1960, I-L
- Folder 308. Membership Applications 1959-1960, M-N
- Folder 309. Membership Applications 1959-1960, O-R
- Folder 310. Membership Applications 1959-1960, S
- Folder 311. Membership Applications 1959-1960, T-Z

**BOX 015**

- Folder 312. Membership Applications 1961-1963, A-B
- Folder 313. Membership Applications 1961-1963, C-E
- Folder 314. Membership Applications 1961-1963, F-H
- Folder 315. Membership Applications 1961-1963, I-L
- Folder 316. Membership Applications 1961-1963, M-N
- Folder 317. Membership Applications 1961-1963, O-R
- Folder 318. Membership Applications 1961-1963, S
- Folder 319. Membership Applications 1961-1963, T-Z
- Folder 320. Membership Applications 1964-1972, A
- Folder 321. Membership Applications 1964-1972, B
- Folder 322. Membership Applications 1964-1972, C
- Folder 323. Membership Applications 1964-1972, D
- Folder 324. Membership Applications 1964-1972, E
- Folder 325. Membership Applications 1964-1972, F
- Folder 326. Membership Applications 1964-1972, G
- Folder 327. Membership Applications 1964-1972, H
- Folder 328. Membership Applications 1964-1972, I-J
- Folder 329. Membership Applications 1964-1972, K
- Folder 330. Membership Applications 1964-1972, L
- Folder 331. Membership Applications 1964-1972, M
- Folder 332. Membership Applications 1964-1972, N-O
- Folder 333. Membership Applications 1964-1972, P-R



- Folder 334. Membership Applications 1964-1972, S
- Folder 335. Membership Applications 1964-1972, T
- Folder 336. Membership Applications 1964-1972, U-V
- Folder 337. Membership Applications 1964-1972, W
- Folder 338. Membership Applications 1964-1972, X-Z
- Folder 339. Membership Applications, 1973-1974, A-K
- Folder 340. Membership Applications, 1973-1974, L-R
- Folder 341. Membership Applications, 1973-1974, S-Y
- Folder 342. Membership Applications, 1975, A-H
- Folder 343. Membership Applications, 1975, J-Z

**BOX 016***PRINTED MATERIAL*Woman's City Club Bulletin

- Folder 344. Woman's City Club Bulletin, 1922, No. 6
- Folder 345. Woman's City Club Bulletin, 1923, No. 1, 2, 4, 5
- Folder 346. Woman's City Club Bulletin, 1924, No. 1, 2, 3
- Folder 347. Woman's City Club Bulletin, 1925, No. 2
- Folder 348. Woman's City Club Bulletin, 1926, No. 1
- Folder 349. Woman's City Club Bulletin, 1927, No. 1, 2
- Folder 350. Woman's City Club Bulletin, 1928, No. 1, 2
- Folder 351. Woman's City Club Bulletin, 1929, No. 1, 2
- Folder 352. Woman's City Club Bulletin, 1930, No. 1
- Folder 353. Woman's City Club Bulletin, 1931, No. 2
- Folder 354. Woman's City Club Bulletin, 1932, No. 1, 2
- Folder 355. Woman's City Club Bulletin, 1933, No. 1
- Folder 356. Woman's City Club Bulletin Survey, January 1935
- Folder 357. Woman's City Club Bulletin, 1937-1944
- Folder 358. Woman's City Club Bulletin, 1947-1952
- Folder 359. Woman's City Club Bulletin, 1953-1957
- Folder 360. Woman's City Club Bulletin, 1958-1961
- Folder 361. Woman's City Club Bulletin, 1962-1963

- Folder 362. Woman's City Club Bulletin, 1965-1968
- Woman's City Club Yearbook
- Folder 363. Woman's City Club Yearbook, 1969-1970
- Folder 364. Woman's City Club Yearbook, 1972-1976
- Folder 365. Woman's City Club Yearbook Diamond Jubilee, 1917-1977
- Folder 366. Woman's City Club Yearbook, 1978-1983
- Folder 367. Woman's City Club Yearbook, 1983-1987
- Folder 368. Photographs

*THE FOLLOWING FOLDERS CONTAIN ITEMS REMOVED FROM THE  
MICROFILMED SCRAPBOOK VOLUMES:*

- Folder 369. Items removed from Volume 1, 1922-1924
- Folder 370. Items removed from Volume 2, 1924-1926
- Folder 371. Items removed from Volume 5, 1930-1932
- Folder 372. Items removed from Volume 7, 1933-1935
- Folder 373. Items removed from Volume 9, 1937-1939
- Folder 374. Items removed from Volume 11, 1940-1942
- Folder 375. Items removed from Volume 14, 1946-1948
- Folder 376. Items removed from Volume 17, 1953-1955
- Folder 377. Items removed from Volume 21, 1961-1964
- Folder 378. Items removed from Volume 22, 1964-1966
- Folder 379. Items removed from Volume 23, 1966-1968
- Folder 380. Items removed from Volume 24, 1968-1970
- Folder 381. Items removed from Volume 25, 1970-1972
- Folder 382. Items removed from Volume 26, 1972-1973
- Folder 383. Items removed from Volume 27, 1973-1974

**SCRAPBOOKS      MICROFILMED**

- Volume 1.      1922-1924
- Volume 2.      1924-1926
- Volume 3.      1927-1929
- Volume 4.      1928-1930
- Volume 5.      1930-1932

Volume 6.	1932-1933
Volume 7.	1933-1935
Volume 8.	1935-1937
Volume 9.	1937-1939
Volume 10.	1939-1940
Volume 11.	1940-1942
Volume 12.	1942-1944
Volume 13.	1944-1946
Volume 14.	1946-1948
Volume 15.	1948-1951
Volume 16.	1951-1953
Volume 17.	1953-1955
Volume 18.	1955-1957
Volume 19.	1957-1959
Volume 20.	1959-1960
Volume 21.	1961-1964
Volume 22.	1964-1966
Volume 23.	1966-1968
Volume 24.	1968-1970
Volume 25.	1970-1972
Volume 26.	1972-1973
Volume 27.	1973-1974

**BOX 017 items merged into BOX 016**

Accession KA0928, December 4, 1996

**BOXES 018-021**

Membership records, 1917-1993

**BOXES 022-023**

Financial records - journals, ledgers, operations statements, ca. 1966-ca. 1994

**BOX 024**

Long Range Planning Committee, Safety Committee - bylaws, minutes, insurance and OSHA information, 1980s-1990s

*ADMINISTRATIVE***BOX 025**

Move to 3715 Broadway  
Remodeling and correspondence 1971  
Pictures of back wall of parking lot, 1989  
Profile Study Committee, 1956  
Safe deposit box inventory, April 1975  
Deposit tickets, 1968-1979  
Savings record books, 1950-1967  
General documents, 1976-1993  
Special Heritage Project - Harris-Kearney House, 1980-1981  
Histories - copies, 2 folders  
Office correspondence, 1966-1970  
Burglary report, notes on hiring and firings, list of missing silver, 1982  
Executive Director's files, 1990s, History  
Traffic light - 37th and Broadway  
Blank signature cards, 1987-1988  
Broadway Corridor Development

**BOX 026 (KA1031)**

The Woman's City Club Bulletin, June 1954-1955, 1959-1965  
The Woman's City Club Bulletin/Yearbook, 1966-1967, 1969-1970, 1972-1975  
The Woman's City Club Yearbook, 1976-1983  
The Woman's City Club Yearbook, 1984-1990  
The Woman's City Club Yearbook, 1991-1997  
Woman's City Club – Carolyn Doughty Fund for Children, Form 990 Income Tax returns from 1967-1970, 1972, 1976-1977, 1980-1986, 1989-1991  
Carolyn Doughty Fund for Children Financial statements and audits, 1954, 1968-1978, 1980, 1984, 1987  
Woman's City Club Financial statements and audits, 1934, 1980-1984, 1989  
Woman's City Club Financial statements and audits, 1990-1993  
Programs, luncheons, forums, and events held at the Woman's City Club, April 1, 1995 – June 28, 1995

Programs, luncheons, forums, and events held at the Woman's City Club, July 1, 1995 – September 27, 1995

Programs, luncheons, forums, and events held at the Woman's City Club, October 2, 1995 – December 15, 1995

Programs, luncheons, forums, and events held at the Woman's City Club, February 1, 1996 – March 30, 1996, includes a listing of tickets used from April 1, 1995 to March 30, 1996

## **BOX 027**

Hospital Committee Minutes, 1981-1991

Hospital Committee Minutes, Correspondence, Parking tickets, 1992-1994

Gifts and Bequests, Monthly for 1987-1991

Gifts and Bequests, Monthly lists, Correspondence, Thank-you cards and letters, Thank-you Luncheon, Stationery

Gifts and Bequests, Correspondence, Donor receipts, listing of gifts and bequests received, Monthly reports

Budgets, 1977-1980, 1982-1984

Gifts and Bequests – Trust Funds, 1980, 1995-1996

Fern Pine Memorial Fund

Gifts and Bequests - Accounts paid from the gifts and bequests fund

Gifts from member of the Woman's City Club, 1971-1974, 1979-1982

Gifts and Bequests receptions, 1990-1993

Policy Manual, Official Bylaws, Manual of Procedures

Woman's City Club Gifts and Bequests (3 ring folder):

Index

Sec. 1 – By-laws 4/8/91 and manual of Procedure 1991

Sec. 2 – Gifts and Bequests Committee membership from 1988-1994

Sec. 3 – Donor list from 1987-1994

Woman's City Club Gifts and Bequests (cont):

Sec. 4 – Other Gifts including various miscellaneous gifts, money, subscriptions, and general items

Sec. 5 – Reception of October 24, 1989

Sec. 6 – Yearbook lists including lists of donors to be included, 1989-1991

Sec. 7. – Fiscal Year Reports from 1982-1994

Sec. 8. – Gifts and Bequests Committee Minutes, 1989-1990

Sec. 9. – Correspondence, 1989, 1991, & 1993

Woman's City Club Gifts and Bequests (cont.):

Sec. 10. – Calendars including instructions on how to submit an article for the calendar, lists of gifts and bequests, requests for submission. The calendars included are May 1992, May 1993 – January 1993, December 1992 – February 1992, December 1991 – October 1991, October 1990 – March 1990, & January 1990, All of 1989, and all of 1988

Gifts and Bequests Journal – includes calendars which omitted gifts and bequests announcements or had a mistake of some kind, lists of specific gifts given, gifts and bequests ledger, 1993-1995

Gifts and Bequests 1989-1990

Capital Fund 1989

Gifts and Bequests – estates of Martha Virginia McLendon and Leila E. Normandie, 1994-1995

Gifts and Bequests records of receipts – former years

Celeron Oil & Gas Co. – royalties paid to the Woman's City Club, 1985-1987

Gifts and bequests lists, 1985-1987

IP Petroleum Revenue check attachment, 1987-1988

Forms, expenditures, check list for programs, committee report forms, procedures, gifts and bequests report form, application for membership

Correspondence of the Gifts and Bequests Committee, 1986-1987

Woman's City Club Calendars, December 1982-November 1986

Barrows Estate – establishment of Geraldine M. Barrows Memorial Fund, 1985-1987

Meador Estate - Celeron Oil & Gas Co. mineral interests held by Barclay F. and Ruth Meador at their deaths and the amounts to go to the Woman's City Club, 1985-1986

Esther Teague - will - bequest to the Woman's City Club

Reah Bromwell Estate, 1986

Inger Thorpenberg Estate

Gifts and Bequests receipts and ledgers miscellaneous

Carolyn Doughty ledgers, 1967-1971

The Woman's City Club business papers, Incorporation papers, non-profit status papers

Miscellaneous

Photos – 75<sup>th</sup> Anniversary Fashion Show

**BOX 028**

Information regarding Garland Bise (alleged stolen funds – 1990)

- Exhibit "A" – 1989-1991
- Exhibit "B" Bar sales – 1988-1990
- Exhibit "C" Affidavit – 1988-1991
- Exhibit "D" Damage Deposits – 1990
- Exhibit "E" Petty Cash
- Exhibit "F" Missing Provisions
- Exhibit "G" Gifts and Bequests – 1990
- Exhibit "H" Yearbooks - 1990
- Exhibit "I" Trash bag – 1990
- Exhibit "J" Bridge – 1990
- Exhibit "K" 9/20 Receipts Missing
- Exhibit "L" Bise checks covering dues, etc.
- Exhibit "M" Other Manipulations – 1990

Inventories – House Committee, 1969-1993

Miscellaneous House Committee, 1972-1988

Inventory, 1989-1991

Juvenile and Institutional, 1979-1993

Learn in Lunch, 1989-1991

Legislation and Education, 1981-1994

Library, 1979-1994

Long Range Planning, 1978-1992

Long Range Planning, 1959-1967

Long Range Planning (Mrs. Hart), 1964

Membership, 1977-1993

Memberships approved, unpaid, 1966-1986

Inactive, ca.1988

Past due accounts, 1964-1980

Membership Miscellaneous, 1968-1982

Nominating, 1985-1991

Movie, undated

Network after 5, 1989-1993

Membership

**BOX 029**

Membership application blanks

Membership applications, 1988-1989 including letters of recommendation  
Membership deaths, 1983-1989  
Corporate Membership, 1989  
List for addressograph plates and card, 1989  
Membership, short history 1917-1970. Charlotte Brown, Executive Director  
Officers 1984-1985, Memberships 1988-1993  
Membership – 1990-1995, information about the Club  
Resident Membership – 1993-1995  
Resigned Members, 1989-1995  
Deceased Members, 1991-1995  
Membership Reception June 22, 1995  
Resignations 1988  
Delinquent and Resignations, 1987  
Membership Party April 26, 1995  
Membership, 1989-1990  
Membership, 1987  
Membership, 1989  
Resignations, 1983-1984  
Resignations, 1982  
Home File of Alice May Knight  
Includes *Star* article on 75<sup>th</sup> Anniversary July 19, 1992  
Newsclip on the WCC Fashion Show  
*Club Notes, The Sun* May 3, 1989  
A flier on shopping in Lawrence  
Bus Tour to Lake of the Ozarks April 30, 1992

**BOX 030**

*The Independent* – April 15, 1995, April 27, 1995 April 29, 1995, May 6, 1995,  
June 8, 1995, June 15, 1995 May 25, 1996, August 31, 1996  
Form letter to new members  
Membership Orientation and Placement and Women's City Club Yearbook from  
1991-1992 Celebrating 75 years  
1917-1993 Woman's City Club Individual Member - Includes a 75th Anniversary  
Club newsletter, November 1992  
Annual Reports 1970-1985, Family Service Committee, and Institutional and  
Juvenile Report



Community Projects  
Community Projects Committee  
Membership Applications  
Promotional Pages  
New Members, May 1994  
Pecans and Poinsettias  
Fashion Show  
Antique Sale  
Woman's City Club Spring Fling, 1995  
1993 Fall Festival Ways and Means  
Old Ways and Means Files  
Alpha Phi Tasting Tea Publicity - includes recipes. 1960, 1962, 1963, 1967, 1969  
The Independent, August 31, 1996, correspondence, calendars, two copies of the  
History of the Club, clippings, obituaries, and general  
miscellaneous  
Photos of Bach's Lunch  
Negatives of Bach's Lunch  
Fundways Theme Party Warehouse Catalog 1994  
Seminar handouts on Direct Mail fund raising April 8, 1994  
Large Notebook by Third Vice President, Community Service – includes  
information on Carolyn Doughty and other committees; bylaws,  
policy manual, and Woman's City Club history. 1987-1990  
Large Notebook – Orientation and Placement ca. 1992  
Large White Notebook of then president of charitable foundations, Kay Conwell.  
Yearbook 1990-1991

**BOX 031**

Yearbook, 1993-1994  
History of WCC 1912-1992 (includes PR)  
WHMC-KC – microfilm of records, 1989  
Members in the News, ca. 1992-1993  
Board of Directors – Executive Committee, 1994  
Bulletin Boards, ca. 1992  
Network After Five (including Women's Employment Network), 1991-1992

Women's Employment Network, ca. 1990-1993  
Network After Five – volunteer ideas  
Charlotte Brown, Executive Director – miscellaneous folder, 1991-1993  
Rosemary Young – miscellaneous correspondence, memos, ca. 1993  
Extended club hours, personnel, facility rental, 1993  
Labels – “Fresh from the Ovens of the WCC” 1993  
Pamphlets  
Information sheet – Carolyn Doughty and Charitable Trust Funds, 1991; statement of activity, 1992-1993  
50th Anniversary/Carolyn Doughty Birthday Dinner – planning materials, photographs, June 22, 1993 (red expandable folder)  
St. Patrick's Day brunch, 1994  
Valentine Brunch, 1994  
ASID Tour of Designer Homes, 1993  
Michael Fuller – presentation on Scott Joplin, 1993  
Sergei Shapoval performance, 1993  
Honoring Cecile Burton/Library Forum, 1993  
FOCUS, 1993  
Her World Magazine, ca. 1992  
*Public Relations for events (expanding folder)*  
    KC Women of Determined Minds, December 15, 1992  
    MOSCA Benefit (Amahl/Lyric), December 11, 1992  
    Undeniable Spirit Series, 1992-1993  
    100 Years of KC History, October 1992  
    Ozark Breakfast, September 29, 1987  
    Martin Hoyt, Pianist, September 11, 1992  
    Anne Peterson, August 26, 1992  
    Eastern Europe/Rosemary Kidd, May 21, 1992  
    Carolyn Doughty Park dedication, May 20, 1992  
    Sun Publications – feature article on WCC, May 8, 1992  
Diversifiers, ca. 1992 (expandable folder)  
PR Committee, 1992-1994  
Memory jogger forms, 1991  
Committee lists  
Application forms – corporate  
Application forms – individual

Membership offers – corporate  
Membership offers – individual  
Corporate memberships (red expanding folder), 1991-1992  
75th Anniversary, 1992-1993  
Drive-O-Rater – photographs, clippings, miscellaneous, ca. 1955-1960  
Negatives – unidentified event, 1990  
Plaza-Westport Press – newsletter, Summer 1993  
Broadway/Westport Area, 1992-1993  
Women's Leadership Fountain, 1991-1992  
Youth Bowling Program (Paul Robeson School), 1992  
Women's Foundation of GKC, 1992-1993

**BOX 032**

Membership, 1992-1993  
Membership by zip code, 1992  
Trozzolo Resources, Inc. – newsletters, 1992  
PR – other organizations  
Biographies of members  
Clubhouse signs  
Press releases, 1989 (yellow folder)  
ASID Homes Tour, 1992  
Miscellaneous – bylaws, policy manual, 1991 ASID, 1991-1992  
Annual reports, 1993-1994  
Flyer examples, 1992-1994  
Press releases, 1992-1993  
Current calendar, 1993  
Community Organization Bank, 1993  
Photo ideas  
PR ideas, ca. 1992-1993  
Public Relations events:  
    ASID Tour, 1993  
    ASID Tour, 1994  
    The Land of the Bible, March 19, 1992  
    R. Crosby Kemper – “A Banker's Love of Art” February 26, 1992

Alan Caron, January 1992  
Mayor Cleaver, November 20, 1992  
Brochures

“To Be Filed” – miscellaneous reports, printed material, forms, etc.  
Newsletters, 1993-1994, miscellaneous press information, 1993  
Miscellaneous PR, printed material, ca. 1990-1992 (green expanding folder)  
Board notebook, 1994-1995  
History-Facts-Info – gathered by Rosemary Young, 1917-1992 (maroon binder)  
Newsletters (2 folders), 1988-1995  
Mailing list and label masters  
Directors miscellaneous, ca. 1993-1994  
Photographs – October 1968; Board of Directors, 1991-1992

**BOXES 33-34 (KA1142)**

Carolyn Doughty Fund – committee minutes, administrative, financial, plaques,  
clippings, photographs, 1965-1999

**BOX 035 (KA0825) and (KA1294)**

Items gathered by Rosemary Young as WCC Public Relations Chairman  
Chinese Women photo album 1994 (2 folders)  
Woman's City Club press notebook, 1992-1995  
Woman's City Club notebook, 1991-May 1993  
Woman's City Club notebook, June 1993-December 1993  
(1294kc)  
Woman's City Club press notebooks 1983-1984; 1984-1985; 1985-1986; 1986-  
1988; 1989-1990  
Woman's City Club cookbooks, 1920 original; 1987, 70th anniversary  
Plaques, Truman Medical Center to WCC, 1991  
Westport Cooperative Mission to WCC, nd  
Notepads (2), The Woman's City Club  
Folder           Application for membership in WCC, Bess Wallace Truman, 1922  
Certificate: KC MO School District, 1984

**BOX 036 (KA1426)**

Minutes-Exec Board, April 15, 1986-November 18, 1986

Executive Committee, April 18, 1986-November 18, 1986  
Calendars, July 1990, 1991, 1992, 1993, 1994  
Finance Committee Notes  
Annual Reports, 1993-1994  
Board of Directors, 1996-1997  
WCC Certification  
Board Minutes, 1991, 1992, 1993, 1994  
Minutes, 1998-1999  
Minutes WCC, 1997, 1998, 1999  
Minutes Board of Directors, April 21, 1987 thru March 15, 1988  
Minutes: Board Fiscal Year, 1984-1985  
Executive Committee Fiscal Year, 1982-1983; 1983-1984; 1984-1985  
Club Business-Members  
Special, March 5, 1984  
Exec Secretary Report to Annual Mtg., April 9, 1984  
Minutes of Board of Directors  
Minutes of Executive Comm., 1986-1987-1987-1988  
Attendance Reports  
Minutes Membership Meetings, April 1984, Oct 1985, April 1985  
Executive Comm. Mtg., April 16, 1985 thru March 16, 1986  
Board Meetings, April 16, 1985 thru March 18, 1986  
Minutes Member Meetings, Oct 1985, Oct 1986  
Annual Meeting, April 1986  
Exec Secretary Report, 1986  
Annual Meeting, April 1987  
SP Meeting, October 1987  
Executive Comm., February 17, 1987 thru March 15, 1988  
Annual Reports, 1990-1991  
Minutes, etc., 1996-1997  
Annual Reports, 1992  
Identification labels from oversize photographic exhibit, 3 pages

**BOX 037 (KA1793) (3/4 full)**

Charter of Woman's City Club, April 5, 1917

Amended Pro Forma Decree of the Woman's City Club of Kansas City, March 20, 1967

Certificate of Acceptance of General Not for Profit Corporation, April 20, 1967

Annual Meeting, April 1995

Minutes-Treasurer, 1995-2000

Minutes-Treasurer-Calendar, 2000-2001

Minutes-Treasurer-Calendar, 2001-2002

Minutes-Annual Reports-Treasurer, 1999-2005, misc. 2009

Minutes-2004-2007; "The Woman's City Club 1917-1980"

Newsletters, 2005-2009

Calendars, 1983-1986

Calendars, 1987-1989

Membership Directories, 1998-2008

85<sup>th</sup> Anniversary Program, 1917-2002; 60<sup>th</sup> Anniversary Program, 1977

Photograph of painting of Mrs. James M. Coburn, 1917-1919

Carolyn Doughty Fund-Scrapbook, 1964-1990

Woman's City Club scrapbook, 2003-2005

**OVERSIZE BOX (KA1294)**

Resolution: City of KC MO to Woman's City Club, Golden Anniversary, 1967, Ilus Davis, mayor

Resolution: City of KC MO on death of Martha E. Spalding, member of WCC, July 31, 1986, Richard L. Berkley, mayor

Proclamation: City of KC MO to Woman's City Club, 75 years of service to the community, January 16, 1992, Emanuel Cleaver II, mayor

**SCRAPBOOKS (4) (KA1294)**

1979-1980, 1981-1982, 1980-1983, 1991-1992

**OVERSIZE PHOTOGRAPHIC EXHIBIT (6 panels)**