

**PRELIMINARY INVENTORY  
ACCESSION CA6066  
MISSOURI LIBRARY ASSOCIATION RECORDS**

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**Dates:** 1916-2018

**Creator:** Missouri Library Association

**Collection Size:** 31 cubic feet, 6 audio tapes, 1 audio disc, 1 audio cassette, 4 video tapes, 1 video cassette

**Introduction**

Addition of correspondence, financial records, membership directories, conference materials, administrative files, publications, and minutes.

**Donor Information**

The records were donated to the University of Missouri on behalf of the Missouri Library Association by Nancy J. Ogg on 23 December 2004. Additional materials have been donated since then by Sharon McCaslin, Deborah Luchenbill, Stacy Hisle-Chaudri, Linda Elkow, and Nicole Walsh.

**Note:** For additional material, see also [C515](#), Missouri Library Association Papers.

**Box List**

**Box 1**

Ad Hoc Committee/MLA Restructuring

ALA Correspondence

ALA Councilor

Annual Conference—Minutes, 1992-1999

Archivist

By-Laws

Children Services Roundtable (CSRT)—Special Interest Group (SIG)

    Picture Book Award

Computer Information Technology (CIT)—SIG

Conference, 1992

    Budget Report

    Correspondence

    Registrations

Conference, 1993

Conference, 1994

    Budget

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Conference, 1995

Conference, 1996

    Contracts

    Correspondence

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- Conference, 1997
  - Correspondence
  - Contracts
- Conference, 1998
  - Contracts
  - Correspondence
- Conference, 1999
  - Correspondence
- Executive Board
  - Correspondence
- Financial Records
  - Budget—Correspondence, 1994-1999
  - Budget Finance Committee—Correspondence
  - Budget Finance Committee—Membership
  - Financial Statements, 1990-1994
  - Sales Tax Exemptions
  - Worker's Compensation/Insurance

**Box 2**

- Executive Board
  - Minutes, 1992-1999
- Executive Office
  - Correspondence
  - Contracts
- Executive Secretary, 1992-1999
- Government Docs—SIG
- Intellectual Freedom Committee
- Legislative Committee, 1991
- Legislative Committee, 1992-1993
- Legislative Committee, 1993
- Legislative Committee, 1994
- Legislative Committee, 1995
- Legislative Committee, 1996
- Legislative Committee, 1997-1999
- Library Day, 1988-1996
- Library Day, 1997
- Library Day, 1998
- Library Day, 1999
- Long Range Planning Committee (LRPS), 1998-1999
- MO Assn. College & Research Libraries (MACRL), 1989-1999
- Membership Committee
  - Correspondence
  - Summaries
- Membership
  - Directories, 1990-1999
  - Lists, 1993-1998

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MLA Newsletter  
MLA Quarterly  
MO Humanities Council—Grant Project  
National Library Day  
New Members—SIG  
Nominating Committee, 1991-1999  
Outreach—SIG  
Parliamentarian  
PEER—SIG  
Planning Committee

**Box 3**

Presidential Papers

Raithel, Frederick J., 1990-1991  
Lamb, Kurt, 1991-1992  
Busch, Annie Linnemeyer, 1992-1993  
Schnieder, Julia, 1993-1994  
Eckles, Elizabeth, 1994-1995  
Niederlander, Nicholas, 1995-1996  
Pallardy, Judy Siebert, 1996-1997  
Ader, Elizabeth, 1997-1998  
Barrett, Elinor, 1998-1999  
Lawson, Mollie D., 1999-2000

Public Library Association (PLA)  
Conference, 1998

Public Library Division

Public Library Standards, 1996

Public Relations—SIG

Publications Committee

Reference & Information—SIG

Special Libraries Division

State Library, 1989-1997

Support Staff & Paraprofessional (SSPP)—SIG,

Spring Workshop, 1993, 1995

Conference, 1999

Tech Services—SIG

Trustees & Friends Division

Volumes

Annual Conference Programs, 1916-1940

MLA Conference—Scrapbook, 1927

Voluntary Certification of Librarians in Missouri: Origin and Development

Young Adults—SIG

Miscellaneous Materials

MLA Book Banquet, Columbia, Missouri, n.d.

MOSL Files

Outreach SIG, 2008

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Tech Services SIG, 2008  
Nancy, 2002-2007  
    Give to Margaret  
    2002 Financials  
    Executive Director  
    YASIG, 2003  
    Auditing services, 2004  
    RISSIG, 2005  
    IFC, 2006  
    MACRL, 2006  
    RISSIG, 2006  
    YASIG, 2006  
    Nominating Committee, 2007  
    SLD, 2007

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Office files  
    ALA Councilor  
    ALA Correspondence  
    Application forms  
    Archives- WHMC  
    Budget committee- Correspondence, membership info  
    Financial records- Unit budget, annual audits, insurance, tax-exempt status  
    Bylaws  
    Budget, 2000 and cancelled checks  
    Budgets, 2001-2002  
    Computer Tech SIG  
    Conference, 2000  
    Conference, 2001  
    Conference, 2002 (2 folders)  
    Conference, 2003  
    Conference, 2004  
    Continuing Education Committee  
    CSRT  
    Dues info  
    Electronic mail list guidelines and website  
    Executive Board minutes, 2000-2002  
    Executive Office- Procedures, correspondence  
    Executive Secretary  
    Forms- Originals  
    Gov Doc SIG  
    MLA History  
    MLA Organization handbook  
    MLA Handbook  
    Tax returns, 2000  
    IRS Forms, 1995-1996

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Intellectual Freedom Committee  
Legislative Committee  
Library Day, 2000  
Library Day, 2001  
Library Day, 2002  
MACRL

**Box 5**

Membership  
    Institutions, 1996-1999, 2001  
    Individuals, 2001  
    Trustees, 2001  
MLA Awards Committee  
Handbook- Archival  
MO Info  
MLA Publications brochures

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Invoices, 1991  
Invoices, 1993  
Invoices, 2001  
Jobline, 1990-1991  
Jobline ads, 2000  
Jobline ads, 2001  
IRS 990 Corporate Tax Return, 1996-2003  
Federal 941 2099, 2003  
CSRT Sales, 1991 (2 folders)  
Hilton Frontenac, 1999  
Hilton Frontenac, 2001  
Adams Mark contract, 1998  
Conference music contracts, 1993-1998  
Conference contracts, 1993  
TIAA-CREF  
Retirement  
Salary survey  
Miller's Mutual Insurance  
Financial statements, 1990-1998

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Financial statements, 1999-2003

**Box 8**

Financial statements, 2004  
Bank statements, 2002  
Payment vouchers, 2003  
Deposit ledgers, 2003

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Bank statements, 2003  
T. Rowe Price, 1999-2004  
Receipts log, 2004  
Bank statements, 2004  
Audits, 1970-2003  
IRS (4 folders)  
Annual Registration Report (non-profit)  
Deposit ledgers, 2001-2002  
Invoices, 2002

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Payment vouchers, 2002  
Special Libraries Association, Mid-Missouri Chapter  
Minutes, 1985-1998  
Bylaws  
Financial reports, 1985-2002  
Membership, 1985-2002  
Financial- General correspondence, 2000-2002  
Final recruitment project and dissolution paperwork, 2002  
History, officers, annual reports, 1984-2002  
Program flyers and general correspondence, 1984-2001  
Newsletters, 1975-2001  
Bohley nominations, 2002-2006

**Box 10**

Annual conferences  
1950-1953  
1980-1983  
1993-1994

**Box 11**

Annual conferences, 2002-2004

**Box 12**

Annual conferences, 2004-2005

**Box 13**

Annual conferences, 2006

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Annual conferences, 2006  
Continuing Education Committee (2 folders)  
Past president's papers- Julie Snieder, 1994

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Annual reports, 1950-1983

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Bylaws (3 folders)  
Handbook (7 folders)  
Travel, 1994-2002 (9 folders)  
Correspondence, 1989-1994 (4 folders)  
CSRT- Jean McCartney  
Kurt re: Randy  
Jean Rogers  
Flood  
Picture book, 2002  
Building block orders, 2001  
CSRT Picture Book Award (Building Block Award)  
Membership ledger  
Membership directories, 1981-1986 (6 folders)

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Membership lists  
Conference materials- General  
Membership Committee  
Things to show Margaret  
Subscriptions, 1991, 1997 (3 folders)  
Trustees by institution, 1996-1997 (2 folders)  
Hotels  
Postage log, 1991  
Conference call  
Resolved stuff, 1991  
Public library standards, 1996  
Parliamentarian  
Insurance- Executive Director and MLA  
State tax exemption  
Budget request forms  
Annual reports  
Awards Committee  
Conference manual  
Mark Twain Award  
Meritorious Achievement Awards  
Bohley Award (3 folders)  
Past Presidents Award  
Past President's Files, 2006  
    MACRL  
    Minutes  
    Membership Committee  
    Missouri Library Day  
    MOrenet  
    Preliminary procedure  
    Officers  
    Press

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Public Relations Special Interest Group  
Publications Committee  
Secretary of State's Council on Library Development  
Special Library Division  
Trustees  
What Makes a Leader, 2002  
Intellectual Freedom Committee  
League of Women Voters Statistical Report, 2004  
Legislative Committee (2 folders)  
Library law  
Economic study  
ALA Chapter relations

**Box 17**

Correspondence  
CSRT  
Divisions  
Emerging leaders  
Executive Board meetings  
Evaluation  
Executive Committee  
Friends program  
Future of libraries  
ACRL  
Advocacy  
Agendas  
Annual conference, 2004  
Annual conference, 2005  
Fall conference programs  
October board meeting  
Audits  
Distance learning  
February board meeting  
Budget and Finance Committee  
Child care  
KC Consensus  
Past President, K. Hayden, 2009  
The Lodge of the Four Seasons  
Auditor's report, 2007  
Bylaws  
Annual report  
Orientation manual  
Long Range Planning Committee  
Bylaws and Handbook Committee



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**Box 18**

Organization manual, 1994-1995  
Minutes and handbook, 1997-2001

**Box 19**

Minutes and handbook, 2002-2006

**Box 20**

MLA *Quarterly*, 1940-1969 (bound)

**Box 21**

MLA *Quarterly*, 1948-1969 (loose)  
Newsletter, 1970-2009

**Box 22**

Membership directories, 1959-2009  
Publications, resource guides, etc.

**Box 23**

Publications, resource guides, etc. (1")  
Annual reports, 2003-2005  
*MO INFO* development  
Missouri union list a/v library education  
Microcomputer bibliography, 1983 (2 folders)  
Children's Specialist Office, Mid-Continent Public Library  
Libraries and Automation in Missouri, 1983  
MACRL Papers, 1979  
Leadership guidelines  
"Getting To Know Laura"  
"Help Tell the Story"  
1983 Handbook Master  
1977 Corrected Handbook Master  
"Fountain of Ideas"  
Directory of Library Outreach in Missouri  
ORRT Publications  
"Drop-in Delights" original cover art  
Automation in Missouri Libraries, 1984  
Friends group sample kit  
Annual conference handbook, 1986  
1981 Annual reports  
1979 Annual reports in progress  
MLA Brochures  
Stand out books  
*Personnel Utilization and Retention*  
Bridging the Gap: Young Adult Services in the Library  
Friends of Missouri Libraries

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Story time ideas  
The Yellow Pages  
Children's Services in Missouri Libraries: A Report on Six Regional Workshops  
Schmidt kits to go  
Showing Off  
Bibliography  
Update '76: Selected Recent Works in the Social Sciences  
Party Planner's Handbook, 1980  
Program Planning Using People Resources, 1981  
Proclamations, certificates, etc.

**Box 24**

Conference programs, 1958-2009  
Conference files, 2007

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Conference files, 2008

**Box 26**

Awards Committee, 2000-2008  
2009 Records  
    Executive Board Meetings  
    Conference Program Guide  
    Secretary  
    Public Library Division  
    Special Libraries Division  
    Public Relations Committee  
    Publications Committee  
    Children's Services Roundtable  
    Special Interest Groups  
        Circulation/ILL  
        Government Docs  
        Outreach  
        Reference and Information Services  
        Tech Services  
Task Force to Examine MLA's Structure, Governance, & Organizations, 2009-2010  
2010 Records  
    Award Committee  
    Special Interest Groups  
        Circulation/ILL  
        Genealogy and Local History  
        Government Docs  
        Tech Services  
        Young Adult  
    President's Files  
*The Library Trustee: A Practical Guidebook*

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*The Library Book* by Theodor Schuchat  
*Friends of Libraries Sourcebook*

**Box 27**

Plaque  
Brochures  
Public Relations Achievement  
Bohley Scholarship and Auction  
Awards, 1969-1985  
T. Schmidt Memorial Lecture Fund  
Board meetings, 2011  
Financial Statements, 2008-2010  
Annual reports, 2007  
Financial review, 2008  
Annual business meeting, 2008-2009 (2 folders)  
Bohley Scholarship, 2008  
Budget, 2003-2008 (5 folders)  
Reports, Tech Services and Circulation/ILL Special Interest Groups, 2011  
Bylaws and Handbook Committee  
Board meeting packets, 2013-2015 (4 folders)  
Newsletters, 2013-2015  
Membership lists, 2010-2015

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Listserv messages, 2015  
Board reports, 2014-2015  
Chair, MACRL, 2014-2015  
Speeches, President and President-elect, 2015  
Committee documents  
2017 Site Selection Committee  
Historic MLA documents from the State Library  
Handbook, 2015  
Miscellaneous board documents  
Annual meeting, 2013  
Public Library Community of Interest, 2012-2013, 2015 (3 folders)  
Building Block Awards, 2015, n.d. (5 folders)  
Board meeting packets, 2014-2016 (3 folders)  
Youth Services Community of Interest  
Annual Conference, 2015  
Nominating Committee, 2015  
*MO INFO* newsletter, 2015-2016  
2016 Records (16 folders)

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Legislative Committee (2 folders)  
1996-1999 Records (31 folders)

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Board documents, 2002  
Annual Conference, 2008-2009 (2 folders)  
*MO INFO* newsletter, 1985-1989

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*MO INFO* newsletter, 1990-2007 (4 folders)  
Annual reports, 1972, 1977, 1979  
PEER, 1989-1990  
Membership info, 1962-1980  
Audits, 2009-2011  
Conference, 2007-2008 (7 folders)  
Membership material, 2008 (15 folders)

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Membership material, 2009 (12 folders)  
Leadership and Orientation Retreat, 2009  
PEER, 2010  
Conference programs, 2009-2011, 2013  
Conference and board meetings, 2012  
Board packets, 2001-2003, 2013 (3 folders)  
Missouri Author Awards Subcommittee, 2014-2017 (2 folders)  
2017 Records  
    Board member reports  
    Board correspondence  
    ALA Councilor reports  
    Membership lists  
    Annual Conference  
    Communities of Interest  
    Legislative Committee  
    Archivist report  
    Building Block Committee  
    *MO INFO*  
    MLA and Firearms news  
    Censorship in MO  
    Listserv correspondence  
    Board packets (5 folders)  
Board meeting packets, 2018 (3 folders)

**Oversize Material (Location: UO-2)**

Certificates proclaiming Missouri Library Association Week, St. Louis, 1987, 2008 (2)

**Audiovisual Material (Location: Unprocessed A/V)**

Audio cassette  
    “No One is in the Office at This Time”

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Audio disc

MLA—"Information Unlimited," 1957

Audio tapes

Discussion of Trustees and Citizens Division, 1964

MLA Conference, 1965- Margaret Hodge's talk and storytelling festival

William H. Armstrong acceptance speech, 1<sup>st</sup> Annual Mark Twain Award, 1972

Puppetry and the Oral Tradition, 1976 (3 audio tapes)

Video cassette

"Making Friends: Organizing Your Library's Friends Group"

Video tapes

"Literature and the Oral Tradition" workshop, 1975

1. D. Dey- storyteller  
R. Chase- folk music  
J. Prelutsky- poetry
2. D. Dey- con'd  
J. Prelutsky- con'd
3. J. Prelutsky- con'd
4. Duplicate of 2 (?)