“Show Me Missouri” Speakers’ Bureau
Program Request Form

NOTE: Please submit at least sixty (60) days prior to your desired program date. You will receive a confirmation letter including the speaker, program, date, time, and payment details. Payment must be mailed to Missouri Humanities Council at least 30 days before the scheduled program.

What program are you requesting and when?

Speaker: ____________________________________________________________

Program: __________________________________________________________

Date: ________________ Time: ________________

Sponsoring Organization: ____________________________________________

Program Location: ________________________________________________ (Building)

Complete Address of Organization: __________________________________

Address: _________________________________________________________

County: __________________________________________________________

Program Coordinator Name: _________________________________________

Estimated Size of Audience: __________________________ (Minimum of 15 for small organizations and 25 for large)

Phone: __________ Fax: ____________

Email: ______________________________

Please Check Your Organization’s Category:

Non-Profit, annual budget less than $50,000 ______
Non-Profit, annual budget more than $50,000 ______
For-Profit ______

Alternative Date and Time of Program:

Date: ________________ Time: ________________

Have you partnered with MHC or had an MHC grant in the last five years? ______

What is the intended audience for this program (general adult, families, students, etc.)?

Who are your co-sponsoring organizations (if any)?

Please tell us how you plan to publicize the program and how you will invite participants to attend.

*Please be advised that attendees will be required to complete a brief evaluation form following your program.

SUBMIT THIS FORM TO: Missouri Humanities Council at barbara@mohumanities.org or
You can mail to • 543 Hanley Industrial Ct., Ste. 201 • Saint Louis, MO 63144
For questions, Barbara Gill may be reached by phone (314) 781-9660 or (800) 357-0909 or barbara@mohumanities.org.

Thank you!