K0257
Woman’s City Club Records
1917-2009
38 cubic feet, oversize, 27 volumes (MICROFILM)

Organizational records, including minutes, financial records, membership information, scrapbooks and associated materials of a major women’s club that provided civic, philanthropic, and cultural benefits to the Kansas City community.

HISTORY:

Returning from her summer vacation, Mrs. James M. Coburn was inspired to found in Kansas City a woman’s club similar to one she visited in Boston. After months of talking, a group of 30 prominent women, including Mrs. Henry N. Ess, Mrs. A.T. Hemingway, and Mrs. John H. Kitchen, met at Mrs. Coburn’s home to form the executive board of that new organization. Two months later, on March 31, 1917, the Woman’s City Club held its first meeting with nearly 300 women attending, and elected Mrs. Coburn its first president. The Club was to provide a place where women could meet once a week, and also to serve as a vehicle for civic, philanthropic, and cultural activities to benefit the Kansas City community. By November of 1917, the membership had doubled to over 600 women and a clubhouse opened on the second and third floors of the old Conservatory of Music building at Eleventh and Oak Streets. With the beginning of World War I at hand, the Club immediately devoted its energies to “lay women’s most valued strengths to do war work.”

Another aim of the Woman’s City Club was “to provide an open forum for discussion of important questions.” Speakers, among the most prestigious being General John J. Pershing, were regularly invited to address the membership.

After the war, in February of 1921, the Woman’s City Club moved to a larger, permanent downtown location, at 1111 Grand Avenue. Boasting a membership of 1700 women, the new clubhouse offered a large tea room seating 325, a lounge, library, meeting rooms, and a gift shop. Originally employed as a hostess in the Fall of 1918, Mrs. William J. (Carolyn) Doughty also moved with the Club and
her responsibilities grew with time. Her service as executive secretary and her many years of contributions were officially recognized in September, 1943, when the Club announced the establishment of the Carolyn O. Doughty Fund for Children to provide food, clothing, equipment, and other items to needy children of the city.

The Woman’s City Club is set up to operate through committees, some of which have remained active since its early years, while others have changed character or have disappeared. The Club has done a great deal for the “welfare of the City and State.” For instance, in 1929, they established at the General Hospital a mother’s milk station. It is estimated that the lives of 500 babies were saved through the distribution of 24,895 ounces of milk. During the Depression, the Club supplied thousands of jars of home canned fruits and vegetables for the needy. The membership also allocated money from a “rainy-day” fund for the purchase of shoes and stockings for the poor. During World War II, a bond booth operating at the clubhouse, in one year sold $201,290 worth of war bonds and stamps.

The Woman’s City Club ceased operations in 2010.

PROVENANCE:

These records were acquired by gift from the Woman’s City Club. They were accessioned as KA0399 on January 19, 1987; KA1031 on May 26, 1999; and KA1142 on July 31, 2001. Additional items were transferred from the Rosemary Young Papers KA0825 on November 4, 2003. Accession KA1294 was recorded May 9, 2005. An additional accession, KA1426 was received December 21, 2005. Accession KA1793 was received from Janice S. Munger April 27, 2010.

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PREFERRED CITATION:

Specific item; folder number; Woman’s City Club Records (K0257); The State Historical Society of Missouri Research Center-Kansas City [after first mention may be abbreviated to SHSMO-KC].

CONTACT:

The State Historical Society of Missouri Research Center-Kansas City
302 Newcomb Hall, University of Missouri-Kansas City
5123 Holmes Street, Kansas City, MO 64110-2499
DESCRIPTION OF THE PAPERS:

This collection contains the records of the Woman’s City Club. The records include minutes, membership information, bulletins, and associated materials. Twenty-seven scrapbooks have been microfilmed.

INVENTORY:

BOX 001

ADMINISTRATION

Bylaws and Rules

Folder 1. The Bylaws of the Woman’s City Club ca. 1966; The Woman’s City Club Standing Rules, January 1974

Board of Directors Meeting Minutes

Folder 2. Board of Directors Minutes, March 11, 1927-May 18, 1928
Folder 3. Board of Directors Minutes, June 19, 1928-June 10, 1930
Folder 4. Board of Directors Minutes, July 15, 1930-January 12, 1932
Folder 5. Board of Directors Minutes, February 16, 1932-May 4, 1933
Folder 6. Board of Directors Minutes, May 9-December 12, 1933 (includes Monthly Reports of the Membership, Tea Room, and Reports of Library Committee)
Folder 7. Board of Directors Minutes, January 16-September 11, 1934 (includes Monthly Reports of the Membership, Tea Room, and Reports of Library Committee)
Folder 8. Board of Directors Minutes, October 16, 1934-January 16, 1935 (includes Monthly Reports of the Membership, Tea Room, and Reports of Library Committee)
Folder 9. Board of Directors Minutes, February 1-May 2, 1935 (includes Monthly Reports of the Membership, Tea Room, and Reports of Library Committee)
Folder 10. Board of Directors Minutes, May 8-December 14, 1937
Folder 11. Board of Directors Minutes, January 11-December 13, 1938
Folder 12. Board of Directors Minutes, January 10-October 17, 1939
Folder 13. Board of Directors Minutes, November 21, 1939-April 14, 1941
Folder 14. Board of Directors Minutes, April 15, 1941-October 24, 1942
Folder 15. Board of Directors Minutes, November 17, 1942-March 21, 1944
Folder 16. Board of Directors Minutes, April 11, 1944-January 16, 1945
Folder 17. Board of Directors Minutes, February 20, 1945-April 15, 1946
Folder 18. Board of Directors Minutes, April 16, 1946-June 17, 1947
(includes By-laws and House Rules revised on April 15, 1946, and
a variety of financial statements)
Folder 19. Board of Directors Minutes, September 16, 1947-April 12, 1948
Folder 20. Board of Directors Minutes, April 13, 1948-April 11, 1949
Folder 21. Board of Directors Minutes, April 12, 1949-April 17, 1950
Folder 22. Board of Directors Minutes, June 20, 1950-April 17, 1951
Folder 23. Board of Directors Minutes, April 24, 1951-April 15, 1952

BOX 002

Folder 24. Board of Directors Minutes, April 14, 1952-January 22, 1953
(includes Monthly Statements of Assets and Liabilities, Income
and Expense, and Tea Room Operations)
Folder 25. Board of Directors Minutes, February 17-October 20, 1953
(includes Monthly Statements of Assets and Liabilities, Income
and Expense, and Tea Room Operations)
Folder 26. Board of Directors Minutes, November 30, 1953-April 12, 1954
(includes Monthly Statements of Assets and Liabilities, Income
and Expense, and Tea Room Operations)
Folder 27. Board of Directors Minutes, April 13, 1954-December 21, 1954
(includes Monthly Statements of Assets and Liabilities, Income
and Expense, and Tea Room Operations)
(includes Monthly Statements of Assets and Liabilities, Income
and Expense, and Tea Room Operations)
Folder 29. Board of Directors Minutes, April 12, 1955-January 17, 1956
(includes Monthly Statements of Cash in Banks and on Hand,
Income and Expense, and Tea Room Operations)
Folder 30. Board of Directors Minutes, February 21-April 16, 1956 (includes
Monthly Statements of Cash in Banks and on Hand, Income and
Expense, and Tea Room Operations)
Folder 31. Board of Directors Minutes, April 17-June 19, 1956 (includes
Monthly Statements of Cash in Banks and on Hand, Income and
Expense, and Tea Room Operations)
Folder 32. Board of Directors Minutes, September 18, 1956-April 15, 1957 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)

Folder 33. Board of Directors Minutes, April 16, 1957-April 14, 1958 (includes Monthly Statements of Cash in Banks and on Hand, of Income and Expense, of Tea Room Operations)

Folder 34. Board of Directors Minutes, April 15, 1958-January 26, 1959 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)

Folder 35. Board of Directors Minutes, February 17-May 21, 1959 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)


Folder 38. Board of Directors Minutes, April 18-April 24, 1961 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)


Folder 41. Board of Directors Minutes, April 17-September 18, 1962 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)

Folder 42. Board of Directors Minutes, October 16, 1962-February 19, 1963 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)

Folder 43. Board of Directors Minutes, March 19-April 15, 1963 (includes Monthly Statements of Cash in Banks and on Hand, Income and Expense, and Tea Room Operations)

**BOX 003**

Folder 44. Board of Directors Minutes, April 16, 1963-March 17, 1964

Folder 45. Board of Directors Minutes, April 13, 1964-September 15, 1964
Folder 46. Board of Directors Minutes, October 20, 1964-December 21, 1965
Folder 47. Board of Directors Minutes, January 18, 1966-April 17, 1967
Folder 48. Board of Directors Minutes, April 18, 1967-December 17, 1968
Folder 49. Board of Directors Minutes, January 21, 1969-May 4, 1970
Folder 50. Board of Directors Minutes, June 16, 1970-April 17, 1972
Folder 51. Board of Directors Minutes, April 18, 1972-February 4, 1974
(includes the agendas for April 16, 1974-February 18, 1975)
Folder 52. Board of Directors Minutes, February 19-November 19, 1974

Executive Board Meeting Minutes

Folder 53. Executive Board Committee Minutes, February 14, 1922-February 8, 1925
Folder 54. Executive Board Committee Minutes, March 10, 1925-February 15, 1927
Folder 55. Executive Board Committee Minutes, February 10, 1930-February 20, 1935
Folder 56. Executive Board Committee Minutes, March 12, 1935-June 16, 1938
Folder 57. Executive Board Committee Minutes, June 17, 1938-April 8, 1942
Folder 58. Executive Board Committee Minutes, April 14, 1942-October 12, 1948
Folder 59. Executive Board Committee Minutes, March 11, 1949-November 19, 1956
Folder 60. Executive Board Committee Minutes, March 14, 1957-March 19, 1963, January 13, 1975

Committees

BOX 004


Folder 64. Art Committee, Scrapbook, September 4, 1948-April 9, 1949


Folder 67. Carolyn Doughty Fund Committee: Correspondence, May 28, 1948-April 28, 1956

Folder 68. Carolyn Doughty Fund Committee: Minutes, November 1943-February 1955

Folder 69. Carolyn Doughty Fund Committee: Minutes and Fund Reports, April 1955-April 1957

Folder 70. Carolyn Doughty Fund Committee: Minutes and Fund Reports, May 1957-November 1959

Folder 71. Carolyn Doughty Fund Committee: Minutes and Fund Reports, January 1960-March 1962

Folder 72. Carolyn Doughty Fund Committee: Minutes and Fund Reports, April 1962-April 1964

Folder 73. Carolyn Doughty Fund Committee: Minutes and Fund Reports, May 1964-September 1967

Folder 74. Carolyn Doughty Fund Committee: Minutes and Fund Reports, October 1967-February 1971, October 1974-March 1976

Folder 75. The Memorial and Felicitation Fund Dedicated September 23, 1943 as The Carolyn O. Doughty Children’s Fund Book
Folder 76. Certificate of Appreciation of the Greater Kansas City Foundation for Retarded Children to Carolyn Doughty Fund for Children, 1971
Folder 77. Finance Committee Minutes, January 1933-March 1935
Folder 78. Finance Committee Minutes, March 1935-June 1937
Folder 79. Finance Committee Minutes, July 1937-April 1938

BOX 005
Folder 80. Finance Committee Minutes, May 1938-March 1940
Folder 81. Finance Committee Minutes, May 1940-December 1941
Folder 82. Finance Committee Minutes, January 1942-December 1943
Folder 83. Finance Committee Minutes, January 1944-March 1946
Folder 84. Finance Committee Minutes, June 1946-June, 1948
Folder 85. Finance Committee Minutes, September 1948-November 1951
Folder 86. Finance Committee Minutes, January 1952-February 1954
Folder 87. Finance Committee Minutes, March 1954-December 1955
Folder 88. Finance Committee Minutes, January 1956-May 1957
Folder 89. Finance Committee Minutes, June 1957-April 1959
Folder 90. Finance Committee Minutes, April 1959-May 1968
Folder 91. Financial Statements of the Club, April 1973-March 1977 (includes lists of members, reports and minutes, etc.)
Folder 92. Legislation - Education Committee Minutes, April 1965-March 1973 (includes rule and list of members)
Folder 93. Legislation - Education Committee Minutes, January 1974-November 1977
Folder 94. Membership Committee Minutes, May 1946-June 1948
Folder 95. Membership Committee Minutes, July 1948-December 1949
Folder 96. Membership Committee Minutes, January 1950-March 1952

BOX 006
Folder 97. Membership Committee Minutes, April 1952-December 1953
Folder 98. Membership Committee Minutes, January 1954-August 1955
Folder 99. Membership Committee Minutes, September 1955-April 1957
Folder 100. Membership Committee Minutes, May 1957-April 1959
Folder 102. Membership Committee Minutes, June 1961-May 1963
Folder 103. Membership Committee Minutes, July 1963-November 1965
Folder 104. Membership Committee Minutes, January 1966-May 1968 (some are handwritten)
Folder 105. Membership Committee Minutes, June 1968-December 1969
Folder 106. Membership Committee Minutes, February 1970-December 1971
Folder 107. Membership Committee Minutes, January 1972-December 1973
Folder 108. Membership Committee Minutes, January 1974-December 1975
Folder 110. Policy Committee Minutes, January 1960-March 1968, January-April 1974 (includes Minutes of meetings concerned with the Club house, Reports of House Committee and versions of House Rules)
Folder 111. Special Activities Committee, October 1967-November 1970
Folder 112. Special Activities Committee, January 1971-January 1976

Miscellaneous Administrative Data

Folder 113. Miscellaneous Notes (lists of Committees and Chairmen, Monthly Reports of Corresponding Secretary, Letters of Club from 1942-1971, Memorandums of Executive Secretary in 1971, etc.)
Folder 114. 50th Anniversary, November 1966-March 1967 (Correspondence, drafts, clippings, lists of guests, etc.)
Folder 115. 50th Anniversary, April-May 1967 (Correspondence, drafts, clippings, lists of guests, etc.)

BOX 007

Folder 116. Guest Book, 1921-1946
Folder 117. Guest Book, undated; September 24, 1943; September 23, 1948

FINANCIAL

Accounting Ledgers

Folder 118. Accounting Ledger, 1934-1954
Folder 119. Accounting Ledger, 1942-1955
Folder 120. Accounting Ledger, 1948-1951
Folder 121. Welfare Committee Finances, 1950-1951
Folder 122. Accounting Ledger, Cash Receipts, 1951-1952
Folder 123. Accounting Ledger, Disbursements, 1951-1952
Folder 124. Accounting Ledger, Membership Journal, 1951-1952

BOX 008
Folder 125. Accounting Ledger, Cash Receipts, 1952-1953
Folder 126. Accounting Ledger, Disbursements, 1952-1953
Folder 127. Accounting Ledger, 1953-1954
Folder 128. Accounting Ledger, 1954-1955
Folder 129. Accounting Ledger, 1955-1956
Folder 130. Accounting Ledger, 1955-1961

BOX 009
Folder 131. Accounting Ledger, Accounts Payable, 1956-1957
Folder 132. Accounting Ledger, Carolyn Doughty Fund, 1956-1957
Folder 133. Accounting Ledger, Cash Receipts, 1956-1957
Folder 134. Accounting Ledger, Check Register, 1956-1957
Folder 136. Accounting Ledger, Membership Journal, 1956-1957
Folder 137. Accounting Ledger, Payroll, 1956-1957
Folder 138. Accounting Ledger, Sales, 1956-1957
Folder 139. Accounting Ledger, Accounts Payable, 1957-1958
Folder 140. Accounting Ledger, Carolyn Doughty Fund, 1957-1958
Folder 141. Accounting Ledger, Cash Receipts, 1957-1958
Folder 142. Accounting Ledger, Disbursements, 1957-1958
Folder 144. Accounting Ledger, Membership Journal, 1957-1958
Folder 145. Accounting Ledger, Payroll, 1957-1958
Folder 146. Accounting Ledger, Sales, 1957-1958
Folder 147. Accounting Ledger, Accounts Payable, 1958-1959
Folder 148. Accounting Ledger, Carolyn Doughty Fund, 1958-1959
Folder 149. Accounting Ledger, Cash Receipts, 1958-1959
Folder 150. Accounting Ledger, Disbursements, 1958-1959
Folder 152. Accounting Ledger, Membership, 1958-1959
Folder 153. Accounting Ledger, Payroll, 1958-1959
Folder 154. Accounting Ledger, Sales, 1958-1959
Folder 155. Accounting Ledger, Accounts Payable, 1959-1960
Folder 156. Accounting Ledger, Carolyn Doughty Fund, 1959-1960
Folder 157. Accounting Ledger, Cash Receipts, 1959-1960
Folder 158. Accounting Ledger, Disbursements, 1959-1960
Folder 160. Accounting Ledger, Membership, 1959-1960
Folder 161. Accounting Ledger, Payroll, 1959-1960
Folder 162. Accounting Ledger, Sales, 1959-1960

BOX 010

Folder 163. Accounting Ledger, Accounts Payable, 1960-1961
Folder 164. Accounting Ledger, Carolyn Doughty Fund, 1960-1961
Folder 165. Accounting Ledger, Cash Receipts, 1960-1961
Folder 166. Accounting Ledger, Disbursements, 1960-1961
Folder 168. Accounting Ledger, Membership, 1960-1961
Folder 169. Accounting Ledger, Payroll, 1960-1961
Folder 170. Accounting Ledger, Sales, 1960-1961
Folder 171. Accounting Ledger, Accounts Payable, 1961-1962
Folder 172. Accounting Ledger, Carolyn Doughty Fund, 1961-1962
Folder 173. Accounting Ledger, Cash Receipts, 1961-1962
Folder 174. Accounting Ledger, Disbursements, 1961-1962
Folder 175. Accounting Ledger, Membership, 1961-1962
Folder 176. Accounting Ledger, Payroll, 1961-1962
Folder 177. Accounting Ledger, Sales, 1961-1962
Folder 178. Accounting Ledger, General, 1962-1963
Folder 179. Accounting Ledger, Accounts Payable, 1962-1963
Folder 180. Accounting Ledger, Carolyn Doughty Fund, 1962-1963
Folder 181. Accounting Ledger, Cash Receipts, 1962-1963
Folder 182. Accounting Ledger, Disbursements, 1962-1963
Folder 184. Accounting Ledger, Membership, 1962-1963
Folder 185. Accounting Ledger, Payroll, 1962-1963
Folder 186. Accounting Ledger, Sales, 1962-1963
Folder 187. Accounting Ledger, General, 1963-1964
Folder 188. Accounting Ledger, Accounts Payable, 1963-1964
Folder 189. Accounting Ledger, Carolyn Doughty Fund, 1963-1964
Folder 190. Accounting Ledger, Cash Receipts, 1963-1964
Folder 191. Accounting Ledger, Disbursements, 1963-1964
Folder 193. Accounting Ledger, Membership, 1963-1964
Folder 194. Accounting Ledger, Payroll, 1963-1964
Folder 195. Accounting Ledger, Sales, 1963-1964

BOX 011
Folder 196. Accounting Ledger, Accounts Payable, 1964-1965
Folder 197. Accounting Ledger, Assets, 1964-1965
Folder 198. Accounting Ledger, Carolyn Doughty Fund, 1964-1965
Folder 199. Accounting Ledger, Cash Receipts, 1964-1965
Folder 200. Accounting Ledger, Disbursements, 1964-1965
Folder 201. Accounting Ledger, Expense, 1964-1965
Folder 204. Accounting Ledger, Liabilities, 1964-1965
Folder 205. Accounting Ledger, Membership, 1964-1965
Folder 206. Accounting Ledger, Payroll, 1964-1965
Folder 207. Accounting Ledger, Sales, 1964-1965
Folder 208. Accounting Ledger, General, 1965-1966
Folder 209. Accounting Ledger, Accounts Payable, 1965-1966
Folder 211. Accounting Ledger, Cash Receipts, 1965-1966
Folder 212. Accounting Ledger, Disbursements, 1965-1966
Folder 214.  Accounting Ledger, Membership, 1965-1966
Folder 215.  Accounting Ledger, Payroll, 1965-1966
Folder 216.  Accounting Ledger, Sales, 1965-1966
Folder 217.  Accounting Ledger, Accounts Payable, 1966-1967
Folder 218.  Accounting Ledger, Carolyn Doughty Fund, 1966-1967
Folder 220.  Accounting Ledger, Disbursements, 1966-1967
Folder 222.  Accounting Ledger, Membership, 1966-1967
Folder 223.  Accounting Ledger, Payroll, 1966-1967
Folder 226.  Accounting Ledger, Disbursements, 1967-1968
Folder 228.  Accounting Ledger, Sales, 1967-1968
Folder 229.  Accounting Ledger, Cash Receipts, 1968-1969
Folder 230.  Accounting Ledger, Disbursements, 1968-1969
Folder 231.  Accounting Ledger, Payroll, 1968-1969
Folder 232.  Accounting Ledger, Purchases, 1968-1969
Folder 233.  Accounting Ledger, Sales, 1968-1969

**BOX 012**

**Payroll**

Folder 234.  Payroll, April 1956-April 1959
Folder 235.  Payroll, April 1959-April 1962
Folder 236.  Payroll, April 1962-May 1965
Folder 237.  Payroll, June 1965-November 1966
Folder 238.  Payroll, November 1966-August 1969
Folder 239.  Payroll, April 1971-June 1976
Folder 240.  Payroll, September 1976-November 1978

**MEMBERSHIP**

Folder 241.  Membership Record, May 1919-October 1965
Folder 244. Membership Applications, 1917-1928, A-G
Folder 245. Membership Applications, 1917-1928, H-J
Folder 246. Membership Applications, 1917-1928, K
Folder 247. Membership Applications, 1917-1928, L
Folder 248. Membership Applications, 1917-1928, M
Folder 249. Membership Applications, 1917-1928, Mc
Folder 250. Membership Applications, 1917-1928, M
Folder 251. Membership Applications, 1917-1928, P-Q

BOX 013
Folder 252. Membership Applications, 1917-1928, R
Folder 253. Membership Applications, 1917-1928, S
Folder 254. Membership Applications, 1917-1928, S
Folder 255. Membership Applications, 1917-1928, T
Folder 256. Membership Applications, 1917-1928, U-V
Folder 257. Membership Applications, 1917-1928, W
Folder 258. Membership Applications, 1917-1928, Y-Z
Folder 259. Membership Applications, 1929-1934, A-D
Folder 260. Membership Applications, 1929-1934, E-J
Folder 261. Membership Applications, 1929-1934, K-Q
Folder 262. Membership Applications, 1929-1934, R-Z
Folder 264. Membership Applications, 1935-1940, F-L
Folder 265. Membership Applications, 1935-1940, M-Q
Folder 266. Membership Applications, 1935-1940, R-Z
Folder 267. Membership Applications, 1941-1944, A-F
Folder 268. Membership Applications, 1941-1944, G-M
Folder 269. Membership Applications, 1941-1944, N-Z

BOX 014
Folder 271. Membership Applications, 1945-1947, F-K
Folder 272. Membership Applications, 1945-1947, L-O
Folder 273. Membership Applications, 1945-1947, P-T
Folder 274. Membership Applications, 1945-1947, U-Z
Folder 278. Membership Applications, 1948-1949, N-S
Folder 283. Membership Applications, 1950-1951, M-O
Folder 284. Membership Applications, 1950-1951, P-R
Folder 288. Membership Applications, 1952-1953, N-Z
Folder 293. Membership Applications, 1956-1957, A-C
Folder 294. Membership Applications, 1956-1957, D-H
Folder 295. Membership Applications, 1956-1957, I-M
Folder 296. Membership Applications, 1956-1957, N-R
Folder 297. Membership Applications, 1956-1957, S
Folder 298. Membership Applications 1956-1957, T-Z
Folder 299. Membership Applications 1958, A-D
Folder 300. Membership Applications 1958, E-K
Folder 301. Membership Applications 1958, L-R
Folder 302. Membership Applications 1958, S-Z
Folder 303. Membership Applications 1959-1960, A-B
Folder 304. Membership Applications 1959-1960, C-E
Folder 305. Membership Applications 1959-1960, F-G
Folder 306. Membership Applications 1959-1960, H
Folder 307. Membership Applications 1959-1960, I-L
Folder 308. Membership Applications 1959-1960, M-N
Folder 309. Membership Applications 1959-1960, O-R
Folder 310. Membership Applications 1959-1960, S
Folder 311. Membership Applications 1959-1960, T-Z

BOX 015
Folder 312. Membership Applications 1961-1963, A-B
Folder 313. Membership Applications 1961-1963, C-E
Folder 314. Membership Applications 1961-1963, F-H
Folder 315. Membership Applications 1961-1963, I-L
Folder 316. Membership Applications 1961-1963, M-N
Folder 317. Membership Applications 1961-1963, O-R
Folder 318. Membership Applications 1961-1963, S
Folder 319. Membership Applications 1961-1963, T-Z
Folder 320. Membership Applications 1964-1972, A
Folder 321. Membership Applications 1964-1972, B
Folder 322. Membership Applications 1964-1972, C
Folder 323. Membership Applications 1964-1972, D
Folder 324. Membership Applications 1964-1972, E
Folder 325. Membership Applications 1964-1972, F
Folder 326. Membership Applications 1964-1972, G
Folder 327. Membership Applications 1964-1972, H
Folder 328. Membership Applications 1964-1972, I-J
Folder 329. Membership Applications 1964-1972, K
Folder 330. Membership Applications 1964-1972, L
Folder 331. Membership Applications 1964-1972, M
Folder 332. Membership Applications 1964-1972, N-O
Folder 333. Membership Applications 1964-1972, P-R
Folder 334. Membership Applications 1964-1972, S
Folder 335. Membership Applications 1964-1972, T
Folder 336. Membership Applications 1964-1972, U-V
Folder 337. Membership Applications 1964-1972, W
Folder 338. Membership Applications 1964-1972, X-Z
Folder 343. Membership Applications, 1975, J-Z

BOX 016

PRINTED MATERIAL

Woman’s City Club Bulletin

Folder 344. Woman’s City Club Bulletin, 1922, No. 6
Folder 345. Woman’s City Club Bulletin, 1923, No. 1, 2, 4, 5
Folder 346. Woman’s City Club Bulletin, 1924, No. 1, 2, 3
Folder 347. Woman’s City Club Bulletin, 1925, No. 2
Folder 348. Woman’s City Club Bulletin, 1926, No. 1
Folder 349. Woman’s City Club Bulletin, 1927, No. 1, 2
Folder 350. Woman’s City Club Bulletin, 1928, No. 1, 2
Folder 351. Woman’s City Club Bulletin, 1929, No. 1, 2
Folder 352. Woman’s City Club Bulletin, 1930, No. 1
Folder 353. Woman’s City Club Bulletin, 1931, No. 2
Folder 354. Woman’s City Club Bulletin, 1932, No. 1, 2
Folder 355. Woman’s City Club Bulletin, 1933, No. 1
Folder 356. Woman’s City Club Bulletin Survey, January 1935
Folder 357. Woman’s City Club Bulletin, 1937-1944
Folder 358. Woman’s City Club Bulletin, 1947-1952
Folder 359. Woman’s City Club Bulletin, 1953-1957
Folder 360. Woman’s City Club Bulletin, 1958-1961
Folder 361. Woman’s City Club Bulletin, 1962-1963
Folder 362. Woman’s City Club Bulletin, 1965-1968

Woman’s City Club Yearbook

Folder 363. Woman’s City Club Yearbook, 1969-1970
Folder 364. Woman’s City Club Yearbook, 1972-1976
Folder 365. Woman’s City Club Yearbook Diamond Jubilee, 1917-1977
Folder 366. Woman’s City Club Yearbook, 1978-1983
Folder 367. Woman’s City Club Yearbook, 1983-1987
Folder 368. Photographs

THE FOLLOWING FOLDERS CONTAIN ITEMS REMOVED FROM THE MICROFILMED SCRAPBOOK VOLUMES:

Folder 369. Items removed from Volume 1, 1922-1924
Folder 370. Items removed from Volume 2, 1924-1926
Folder 371. Items removed from Volume 5, 1930-1932
Folder 372. Items removed from Volume 7, 1933-1935
Folder 373. Items removed from Volume 9, 1937-1939
Folder 374. Items removed from Volume 11, 1940-1942
Folder 375. Items removed from Volume 14, 1946-1948
Folder 376. Items removed from Volume 17, 1953-1955
Folder 377. Items removed from Volume 21, 1961-1964
Folder 378. Items removed from Volume 22, 1964-1966
Folder 379. Items removed from Volume 23, 1966-1968
Folder 380. Items removed from Volume 24, 1968-1970
Folder 381. Items removed from Volume 25, 1970-1972
Folder 382. Items removed from Volume 26, 1972-1973

SCRAPBOOKS MICROFILMED

Volume 1. 1922-1924
Volume 2. 1924-1926
Volume 3. 1927-1929
Volume 4. 1928-1930
Volume 5. 1930-1932
Volume 6. 1932-1933
Volume 7. 1933-1935
Volume 8. 1935-1937
Volume 9. 1937-1939
Volume 10. 1939-1940
Volume 11. 1940-1942
Volume 12. 1942-1944
Volume 13. 1944-1946
Volume 14. 1946-1948
Volume 15. 1948-1951
Volume 16. 1951-1953
Volume 17. 1953-1955
Volume 18. 1955-1957
Volume 19. 1957-1959
Volume 20. 1959-1960
Volume 21. 1961-1964
Volume 22. 1964-1966
Volume 23. 1966-1968
Volume 24. 1968-1970
Volume 25. 1970-1972
Volume 27. 1973-1974

BOX 017  items merged into BOX 016
Accession KA0928, December 4, 1996

BOXES 018-021
Membership records, 1917-1993

BOXES 022-023
Financial records - journals, ledgers, operations statements, ca. 1966-ca. 1994

BOX 024
Long Range Planning Committee, Safety Committee - bylaws, minutes, insurance and OSHA information, 1980s-1990s
ADMINISTRATIVE

BOX 025
Move to 3715 Broadway
Remodeling and correspondence 1971
Pictures of back wall of parking lot, 1989
Profile Study Committee, 1956
Safe deposit box inventory, April 1975
Deposit tickets, 1968-1979
Savings record books, 1950-1967
General documents, 1976-1993
Histories - copies, 2 folders
Office correspondence, 1966-1970
Burglary report, notes on hiring and firings, list of missing silver, 1982
Executive Director’s files, 1990s, History
Traffic light - 37th and Broadway
Blank signature cards, 1987-1988
Broadway Corridor Development

BOX 026 (KA1031)
The Woman’s City Club Yearbook, 1976-1983
The Woman’s City Club Yearbook, 1984-1990
The Woman’s City Club Yearbook, 1991-1997
Woman’s City Club Financial statements and audits, 1934, 1980-1984, 1989
Woman’s City Club Financial statements and audits, 1990-1993
Programs, luncheons, forums, and events held at the Woman’s City Club, April 1, 1995 – June 28, 1995
Programs, luncheons, forums, and events held at the Woman’s City Club, July 1, 1995 – September 27, 1995

Programs, luncheons, forums, and events held at the Woman’s City Club, October 2, 1995 – December 15, 1995

Programs, luncheons, forums, and events held at the Woman’s City Club, February 1, 1996 – March 30, 1996, includes a listing of tickets used from April 1, 1995 to March 30, 1996

BOX 027

Hospital Committee Minutes, 1981-1991
Hospital Committee Minutes, Correspondence, Parking tickets, 1992-1994
Gifts and Bequests, Monthly lists, Correspondence, Thank-you cards and letters, Thank-you Luncheon, Stationery
Gifts and Bequests, Correspondence, Donor receipts, listing of gifts and bequests received, Monthly reports
Fern Pine Memorial Fund
Gifts and Bequests - Accounts paid from the gifts and bequests fund
Gifts from member of the Woman’s City Club, 1971-1974, 1979-1982
Gifts and Bequests receptions, 1990-1993

Woman’s City Club Gifts and Bequests (3 ring folder):
   Index
   Sec. 1 – By-laws 4/8/91 and manual of Procedure 1991
   Sec. 2 – Gifts and Bequests Committee membership from 1988-1994
   Sec. 3 – Donor list from 1987-1994

Woman’s City Club Gifts and Bequests (cont):
   Sec. 4 – Other Gifts including various miscellaneous gifts, money, subscriptions, and general items
   Sec. 5 – Reception of October 24, 1989
   Sec. 6 – Yearbook lists including lists of donors to be included, 1989-1991
   Sec. 7. – Fiscal Year Reports from 1982-1994
   Sec. 8. – Gifts and Bequests Committee Minutes, 1989-1990
   Sec. 9. – Correspondence, 1989, 1991, & 1993
Woman’s City Club Gifts and Bequests (cont.):


Gifts and Bequests Journal – includes calendars which omitted gifts and bequests announcements or had a mistake of some kind, lists of specific gifts given, gifts and bequests ledger, 1993-1995.

Gifts and Bequests 1989-1990

Capital Fund 1989


Gifts and Bequests records of receipts – former years

Celeron Oil & Gas Co. – royalties paid to the Woman’s City Club, 1985-1987
Gifts and bequests lists, 1985-1987

Forms, expenditures, check list for programs, committee report forms, procedures, gifts and bequests report form, application for membership

Correspondence of the Gifts and Bequests Committee, 1986-1987

Woman’s City Club Calendars, December 1982-November 1986

Barrows Estate – establishment of Geraldine M. Barrows Memorial Fund, 1985-1987

Meador Estate - Celeron Oil & Gas Co. mineral interests held by Barclay F. and Ruth Meador at their deaths and the amounts to go to the Woman’s City Club, 1985-1986

Esther Teague - will - bequest to the Woman’s City Club

Reah Bromwell Estate, 1986

Inger Thorpenberg Estate

Gifts and Bequests receipts and ledgers miscellaneous

Carolyn Doughty ledgers, 1967-1971

The Woman’s City Club business papers, Incorporation papers, non-profit status papers

Miscellaneous

Photos – 75th Anniversary Fashion Show
BOX 028

Information regarding Garland Bise (alleged stolen funds – 1990)
Exhibit “B” Bar sales – 1988-1990
Exhibit “D” Damage Deposits – 1990
Exhibit “E” Petty Cash
Exhibit “F” Missing Provisions
Exhibit “G” Gifts and Bequests – 1990
Exhibit “H” Yearbooks - 1990
Exhibit “I” Trash bag – 1990
Exhibit “J” Bridge – 1990
Exhibit “K” 9/20 Receipts Missing
Exhibit “L” Bise checks covering dues, etc.
Exhibit “M” Other Manipulations – 1990

Inventories – House Committee, 1969-1993
Miscellaneous House Committee, 1972-1988
Inventory, 1989-1991
Juvenile and Institutional, 1979-1993
Learn in Lunch, 1989-1991
Library, 1979-1994
Long Range Planning, 1959-1967
Long Range Planning (Mrs. Hart), 1964
Membership, 1977-1993
Memberships approved, unpaid, 1966-1986
Inactive, ca.1988
Past due accounts, 1964-1980
Membership Miscellaneous, 1968-1982
Nominating, 1985-1991
Movie, undated
Network after 5, 1989-1993
Membership

BOX 029

Membership application blanks
Membership applications, 1988-1989 including letters of recommendation
Membership deaths, 1983-1989
Corporate Membership, 1989
List for addressograph plates and card, 1989
Membership – 1990-1995, information about the Club
Resident Membership – 1993-1995
Resigned Members, 1989-1995
Deceased Members, 1991-1995
Membership Reception June 22, 1995
Resignations 1988
Delinquent and Resignations, 1987
Membership Party April 26, 1995
Membership, 1989-1990
Membership, 1987
Membership, 1989
Resignations, 1983-1984
Resignations, 1982
Home File of Alice May Knight
  Includes Star article on 75th Anniversary July 19, 1992
  Newsclip on the WCC Fashion Show
  Club Notes, The Sun May 3, 1989
  A flier on shopping in Lawrence
  Bus Tour to Lake of the Ozarks April 30, 1992

BOX 030


Form letter to new members

Membership Orientation and Placement and Women’ City Club Yearbook from 1991-1992 Celebrating 75 years

1917-1993 Woman’s City Club Individual Member - Includes a 75th Anniversary Club newsletter, November 1992


SHSMO-KC July 1, 2010 REVISED
Community Projects
Community Projects Committee
Membership Applications
Promotional Pages
New Members, May 1994
Pecans and Poinsettias
Fashion Show
Antique Sale
Woman’s City Club Spring Fling, 1995
1993 Fall Festival Ways and Means
Old Ways and Means Files
The Independent, August 31, 1996, correspondence, calendars, two copies of the History of the Club, clippings, obituaries, and general miscellaneous
Photos of Bach’s Lunch
Negatives of Bach’s Lunch
Fundways Theme Party Warehouse Catalog 1994
Seminar handouts on Direct Mail fund raising April 8, 1994
Large Notebook by Third Vice President, Community Service – includes information on Carolyn Doughty and other committees; bylaws, policy manual, and Woman’s City Club history. 1987-1990
Large Notebook – Orientation and Placement ca. 1992
Large White Notebook of then president of charitable foundations, Kay Conwell. Yearbook 1990-1991

**BOX 031**

Yearbook, 1993-1994
History of WCC 1912-1992 (includes PR)
WHMC-KC – microfilm of records, 1989
Members in the News, ca. 1992-1993
Board of Directors – Executive Committee, 1994
Bulletin Boards, ca. 1992
Network After Five (including Women’s Employment Network), 1991-1992
Women’s Employment Network, ca. 1990-1993
Network After Five – volunteer ideas
Rosemary Young – miscellaneous correspondence, memos, ca. 1993
Extended club hours, personnel, facility rental, 1993
Labels – “Fresh from the Ovens of the WCC” 1993

Pamphlets

50th Anniversary/Carolyn Doughty Birthday Dinner – planning materials, photographs, June 22, 1993 (red expandable folder)

St. Patrick’s Day brunch, 1994
Valentine Brunch, 1994
ASID Tour of Designer Homes, 1993
Michael Fuller – presentation on Scott Joplin, 1993
Sergei Shapoval performance, 1993
Honoring Cecile Burton/Library Forum, 1993
FOCUS, 1993
Her World Magazine, ca. 1992

Public Relations for events (expanding folder)
  KC Women of Determined Minds, December 15, 1992
  MOSCA Benefit (Amahl/Lyric), December 11, 1992
  Undeniable Spirit Series, 1992-1993
  100 Years of KC History, October 1992
  Ozark Breakfast, September 29, 1987
  Martin Hoyt, Pianist, September 11, 1992
  Anne Peterson, August 26, 1992
  Eastern Europe/Rosemary Kidd, May 21, 1992
  Carolyn Doughty Park dedication, May 20, 1992
  Sun Publications – feature article on WCC, May 8, 1992

Diversifiers, ca. 1992 (expandable folder)
PR Committee, 1992-1994
Memory jogger forms, 1991
Committee lists
Application forms – corporate
Application forms – individual
Membership offers – corporate
Membership offers – individual
Corporate memberships (red expanding folder), 1991-1992
75th Anniversary, 1992-1993
Drive-O-Rater – photographs, clippings, miscellaneous, ca. 1955-1960
Negatives – unidentified event, 1990
Plaza-Westport Press – newsletter, Summer 1993
Broadway/Westport Area, 1992-1993
Women’s Leadership Fountain, 1991-1992
Youth Bowling Program (Paul Robeson School), 1992
Women’s Foundation of GKC, 1992-1993

BOX 032
Membership, 1992-1993
Membership by zip code, 1992
Trozzolo Resources, Inc. – newsletters, 1992
PR – other organizations
Biographies of members
Clubhouse signs
Press releases, 1989 (yellow folder)
ASID Homes Tour, 1992
Annual reports, 1993-1994
Flyer examples, 1992-1994
Press releases, 1992-1993
Current calendar, 1993
Community Organization Bank, 1993
Photo ideas
PR ideas, ca. 1992-1993
Public Relations events:
  ASID Tour, 1993
  ASID Tour, 1994
  The Land of the Bible, March 19, 1992
  R. Crosby Kemper – “A Banker’s Love of Art” February 26, 1992
Alan Caron, January 1992
Mayor Cleaver, November 20, 1992

Brochures
“To Be Filed” – miscellaneous reports, printed material, forms, etc.
Miscellaneous PR, printed material, ca. 1990-1992 (green expanding folder)
Board notebook, 1994-1995
History-Facts-Info – gathered by Rosemary Young, 1917-1992 (maroon binder)
Newsletters (2 folders), 1988-1995
Mailing list and label masters
Directors miscellaneous, ca. 1993-1994
Photographs – October 1968; Board of Directors, 1991-1992

BOXES 33-34 (KA1142)
Carolyn Doughty Fund – committee minutes, administrative, financial, plaques, clippings, photographs, 1965-1999

BOX 035 (KA0825) and (KA1294)
Items gathered by Rosemary Young as WCC Public Relations Chairman
Chinese Women photo album 1994 (2 folders)
Woman’s City Club press notebook, 1992-1995
Woman’s City Club notebook, 1991-May 1993
Woman’s City Club notebook, June 1993-December 1993
(1294kc)
Woman’s City Club cookbooks, 1920 original; 1987, 70th anniversary
Plaques, Truman Medical Center to WCC, 1991
Westport Cooperative Mission to WCC, nd
Notepads (2), The Woman’s City Club
Folder Application for membership in WCC, Bess Wallace Truman, 1922
Certificate: KC MO School District, 1984

BOX 036 (KA1426)
Minutes-Exec Board, April 15, 1986-November 18, 1986
Executive Committee, April 18, 1986-November 18, 1986
Finance Committee Notes
Annual Reports, 1993-1994
Board of Directors, 1996-1997
WCC Certification
Minutes, 1998-1999
Minutes Board of Directors, April 21, 1987 thru March 15, 1988
Minutes: Board Fiscal Year, 1984-1985
Club Business-Members
Special, March 5, 1984
Exec Secretary Report to Annual Mtg., April 9, 1984
Minutes of Board of Directors
Attendance Reports
Minutes Membership Meetings, April 1984, Oct 1985, April 1985
Board Meetings, April 16, 1985 thru March 18, 1986
Minutes Member Meetings, Oct 1985, Oct 1986
Annual Meeting, April 1986
Exec Secretary Report, 1986
Annual Meeting, April 1987
SP Meeting, October 1987
Executive Comm., February 17, 1987 thru March 15, 1988
Annual Reports, 1990-1991
Minutes, etc., 1996-1997
Annual Reports, 1992
Identification labels from oversize photographic exhibit, 3 pages
BOX 037  (KA1793) (3/4 full)
Charter of Woman’s City Club, April 5, 1917
Amended Pro Forma Decree of the Woman’s City Club of Kansas City, March 20, 1967
Certificate of Acceptance of General Not for Profit Corporation, April 20, 1967
Annual Meeting, April 1995
Minutes-Treasurer, 1995-2000
Minutes-Treasurer-Calendar, 2000-2001
Minutes-Treasurer-Calendar, 2001-2002
Newsletters, 2005-2009
Calendars, 1983-1986
Calendars, 1987-1989
Membership Directories, 1998-2008
85th Anniversary Program, 1917-2002; 60th Anniversary Program, 1977
Photograph of painting of Mrs. James M. Coburn, 1917-1919
Carolyn Doughty Fund-Scrapbook, 1964-1990
Woman’s City Club scrapbook, 2003-2005

OVERSIZE BOX  (KA1294)
Resolution:  City of KC MO to Woman’s City Club, Golden Anniversary, 1967, Ilus Davis, mayor
Resolution:  City of KC MO on death of Martha E. Spalding, member of WCC, July 31, 1986, Richard L. Berkley, mayor
Proclamation:  City of KC MO to Woman’s City Club, 75 years of service to the community, January 16, 1992, Emanuel Cleaver II, mayor

SCRAPBOOKS (4) (KA1294)

OVERSIZE PHOTOGRAPHIC EXHIBIT (6 panels)