K0207
Historic Kansas City Foundation Records
1974-2009
61 cubic feet, 4 oversize boxes

Operational records and programming and research materials for a historic preservation agency in Kansas City, MO.

BIOGRAPHY:

The Historic Kansas City Foundation was founded in 1974 by Joan Dillon, Day Kerr and Hal Sandy to support and organize preservation efforts in the Kansas City area. Started as a volunteer organization, the Foundation's goals were to educate the public about the city's architectural and cultural heritage; and to preserve, develop and promote the continued use of older buildings. Along with lectures, educational tours, books, brochures, workshops and consultation, the Foundation purchased, renovated and sold historic buildings, including the Coates House Hotel, Bunker Building, Orient Hotel and Lyceum Theatre Building, along with various houses. As the Foundation's activities became more involved, a small paid staff was added. It was governed by a Board of Directors and elected officers.

The Foundation sponsored several events to promote historical awareness and interest, such as Possum Trot, a fundraising festival with an old West and early Kansas City theme; several Rehabilitation Fairs to give information on fixing up older homes; and tours of historically significant areas in the Kansas City and surrounding areas. The Volunteers in Preservation Program, founded in 1982, gave members a chance to get experience in the Foundation's activities such as tours, education, Possum Trot, and preservation.

Due to changes in the economic climate and the market for recycled buildings, the Foundation decided to eliminate paid staff members and reorganized in May 1990.
PROVENANCE:

The Historic Kansas City Foundation Records were received as a gift from George Ehrlich, an advisor to the HKCF as accession KA0358 on May 26, 1987. The Foundation provided additional materials as KA0574 on May 21, 1990. Other items were given by Jane Flynn as KA0639 on July 22, 1991 and KA0684 on May 16, 1992. Further additions were made by HKCF as KA0741 on February 15, 1993, KA0760kc on July 27, 1993, and KA1039 on July 30, 1999.

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PREFERRED CITATION:

Specific item; folder number; Historic Kansas City Foundation Records (K0207); The State Historical Society of Missouri Research Center-Kansas City [after first mention may be abbreviated to SHSMO-KC].

CONTACT:

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(816) 235-1543 SHSofMO-KC@umsystem.edu
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DESCRIPTION OF THE PAPERS:

The collection includes administrative files; general information on rehabilitating buildings and specific information on several buildings the Foundation restored; a survey the Foundation did in the mid-1970’s on houses in the Northeast district of Kansas City including photographs of and information about the condition of the houses; and photographs of various Foundation functions.

INVENTORY

BOX 001

Deposit Slips 1974
Financial Statements and Bills 1974
Tax Returns, etc. 1974
1975 Tax Returns
Invoices Jan.-May 1975; June-Dec. 1975
Cancelled Checks and Bank Statements 1975
Check Stubs July 1974-April 1976
Contributions and Loans 1975
Contributions 1974-1975
Deposit Slips and Checks 1975
Unpaid Bills 1975-1977 [Paid by Hal Sandy]
Bank Statements and Cancelled Checks 1976
Check Stubs May 1976-December 1976
1976 Tax Returns
1976 Deposits (February-May)
1976 Deposits (June-December)
1976 Receipts and Disbursements
Time Sheets 1976
Time Sheets 1977
Audit 1978
Disbursements and Receipts, 1977, 1978
Misc., moss, Office Machine Mart 1977-1978
Accounts Receivables Paid 1977-1978
Advertising 1977-1978
A-I-A Xeroxing 1977-1978
Arvey Paper and Supplies 1977-1978
Butler Manufacturing Co. (George Dillon) 1977-1978
Bermingham & Prosser 1977-1978
Federal, State, City Withholding Division of Employment Security 1977-1978
Financial Statements 1978

BOX 002

First National Bank Deposits 1977-1978
Cancelled Checks 1977
Coloring Visual, Conferences, Creative Color, Demaree 1977-1978
Gifts 1977-1978
Jack Denzer 1977-1978
First National Bank Statements 1977-1978
CETA 1977-1978
ECHO Photo 1977-1978
HKCF Savings Account 1977-1978
Hooper Printing 1977-1978
Interest Payable, First National Bank, Westport Bank 1977-1978
J.S. Publications 1977-1978
Lane Blueprint; Library; Lunches; Minolta 1977-1978
Petty Cash 1977-1978
Printing 1977-1978
Real Estate Taxes; Hal Sandy; Bell Telephone; Subscription Dues 1977-1978
Survey Grant 1977-1978
Tax Exempt Bunker, Orient 1977-1978
Treasurer's Report 1977
Treasurer's Report 1978
Tours; Treck Photo, U.S. Post Office 1977-1978
Webster School 1977-1978
Western Envelope 1977-1978
Bank Statements 1979
Check Stubs 1979

BOX 003

R.B. Jones, Insurance, Library, Mileage, Minolta 1979
CETA 1979
Adv, AIA, Arvey, Bermingham Prosser, Butler Stock, Coates House 1979
Conferences, Creative Color, Custom Color, Demaree 1979
George Ehrlich's Book Expenses, FELCO, Hooper Printers, First National Bank
Savings, J.S. Publications, Gifts, Lane Blueprint, Lectures 1979
Denzer Photo, Dreyfus, Echo 1979
Federal, FICA, State Withholding, KC "E" Tax, Division of Employment Security
1979
Internal Revenue 1979
Miscellaneous (News Editor), Moss, Office Expenses, Office Machine Mart, Petty Cash 1979
Possum Trot, Printing, Hal Sandy, Southwestern Bell Telephone 1979
Preservation Law Conference 1979-1980
Sales (Misc.) 1979
Sandy Hal/Stock 1979
Survey and Planning 1979
State of Missouri; Toma Services; Subscription Dues; Real Estate Tax; Postage; Tours 1979
Possum Trot Check Books 1979
George Ehrlich: Kansas City, Missouri: An Architectural History 1979
(Duplicate deposits, Lowell Press Delivery Sheets)

BOX 004

Books, Accounts Receivable 1980 (Invoices) (Postcards from Old Kansas City)
Postcards From Old Kansas City 1980
Dean Witter 1980
Payroll 1980
Disbursements and Records 1980 [Bank Statements and Cancelled Checks]
Receipts and Invoices 1980
Income and Revolving Fund 1980
Deposit Slips 1980
Check Stubs 1980
George Ehrlich Paid Invoices 1980 (Architect./Hist.)
George Ehrlich's Book 1980 (Invoices and List of Books Taken)
George Ehrlich's Book Invoices 1979-1980
Gazette Ads 1980 (Correspondence, receipts)
A-J Accounts 1980
Conference, Library, Mathis Photo 1980
Financial Report 1980
Lane Blueprint 1980
Mileage, Misc. Events 1980
R.B. Jones Insurance 1980
John Alden Insurance 1980
Printing; Petty Cash; Subscriptions and Dues; M.C. for Humanities; Moss; Film Photo; Telephone 1980
Misc.; Office Machine Mart; Survey (Federal Survey and Planning Grant) 1980
Temporary Services 1980
Thank You Letters 1980

**BOX 005**

1980 Time Sheets
AIA Copying; Arvey Supplies; Bulk Mailing; Creative Color; Custom Color 1981
Conference; Copying 1981
Correspondence 1981
Postcards of Old Kansas City 1981
Postcards of Old Kansas City Inventory Copies 1981
Invoices - George Ehrlich's Book Paid 1981
FICA Withholding, State Withholding; Payroll Journals 1984
Dean Witter 1981
Demaree; Felco 1981
Gazette and Advertising 1981
R.B. Jones Insurance 1981
John Alden Insurance 1981
Lane Blueprints; Library Purchases; Mathis 1981
Lowell Press 1981 *(Architectural History)*
MCH 1981
Postcards From Old Kansas City Accounts Receivable Invoices 1981
Mileage, Misc. Sales, Mendus/Keich 1981
State of Missouri Registration and Good Standing 1981
Misc. Expenses 1981
Office Machine Mart; Office Expenses 1981
Printing; Petty Cash; Post Office 1981
Publication Expenses 1981 *(Sale of books)*
Survey 1981
Telephone; Temporaries 1981
Thank You Letters 1981
Total Office Products 1981
Tours 1981
Western Typesetting Company 1981
Deposit Slips 1981
Check Stubs 1981

BOX 006

Bank Stubs and Cancelled Checks 1981
Project Budget 1981
Bank Card Agreements 1982
Annuity (Neil Horstman) 1980-1982
Books--Paid Invoices 1982 (Architectural History and Postcards)
George Ehrlich's Book Inventory Copies 1981, 1982
Lowell Press 1980-1982
First National Bank 1977-1982
Adjustments 1982 (Income)
Bulk Mailing; Buzz Print; Group Insurance 1982
Dreyfus 1982
Advertisements Paid 1982-1983
Arvey; Custom Color; AIA 1982
IRS 1982
Conferences; Dues and Subscriptions 1982
Demaree; FELCO 1982
R. B. Jones Insurance 1982
Lane Blueprint 1982
Library; Mack Lang; Mason and Company; Mathis 1982
MCH; Miscellaneous (Receipts) 1982
Miscellaneous Sales; Mileage 1982
Missouri Arts Council; Ad Copying; Moss Printing 1982
Office Machine Mart; Office Expenses 1982
State of Missouri Registration and Certification of Good Standing 1982
Tax Conference 1982
Telephone; Temporary Services 1982
Total Copy Systems; Total Products 1982
U. S. Postage 1982
VIP and Membership; Workshop 1982

**BOX 007**

General Ledger 1980-1982
Ledger and Accounts 1982
Balance Sheet 1982 (December)
Income 1982
Survey Invoices 1982
Bank Deposit Tickets 1982
Bank Statements and Cancelled Checks 1982
Advertising Closed Accounts 1981-1983
Annuity D. Wasama 1983
Arvey; Buzz Print 1983
Books--Statements 1983; Book Sales, Miscellaneous Sales 1983
Conferences 1983
Consultations 1983 (Receipts)
Copying 1983
Creative Color; Custom Color 1983
Demaree; FELCO 1983
Dean Witter 1983
Fund Raising--Miscellaneous; Movable Feast 1983
Corporate Donors 1974-1983
**Gazette, Possum Trotter** 1983 (receipts)
**Gazette** Advertisements 1983
John Alden Insurance 1983
R. B. Jones Insurance 1983
Lane Blueprint 1983
Lectures; Library 1983
Lowell Press 1983
Mack Lang; Mathis 1983
MCH 1983
Membership Service; Mileage 1983
Minority Conference Spaces and Places 1983
Office Expenses; Petty Cash 1983
Payroll and W-4 Forms 1979-1983

BOX 008
Possum Trot Accounts 1983
Rehab 1983
Revolving Fund Miscellaneous
Schiffman Printing 1983
Subscription and Dues 1982-1983
State of Missouri 1983 (registration report, certification of corporation)
Survey Invoices 1983
Telephone--Long Distance 1983
Telephone--SW Bell 1983
IRS Correspondence 1983
Taxes 1983
Total Copy Systems 1983
Total Office Supplies 1983
Tours 1983
VIP 1983
Adjustments (Income, Postal) 1983
George Ehrlich Accounts Receivable 1983 [books]
State, Federal, City Quarterly Reports; W-2's 1983
First National Bank 1983
Special Events Fiscal Year Ending 9/1983
City Audit 1983 (Computer Sheets, Cash Receipts, Financial Statements)
Check Stubs 1983
Deposit Slips 1983
Bank Statements and Cancelled Checks 1983 (January-June)
Bank Statements and Cancelled Checks 1983 (July-December)
Financial Statements 1983 (December)
Balance Sheet 1983 (March, June, September)
Work papers 1983
Work papers 1982

**BOX 009**
Work papers 1981-1976
Invoices, 1984: A-B; Benton Home; C; D-G; H-L; M-P; R-S; T-Z
Postal Service Receipts 1984
Federal Tax Information 1984
Government Tax and Employment Information 1984
KCAC (Arts Council) Copying Paid 1984
George Ehrlich Book Invoices 1984-1985
Postcard City Invoices 1984-1985
Income; Book Sales; Adjustment to Income 1984
Ledgers and Invoices 1984
Deposit Slips 1984

**BOX 010**
Gazette Invoices 1984
Fund Raising 1984-1985
Financial Statements 1984
Gift Ledger 1974-1984
General Ledger 1984
Payroll Register 1984
Chart of Accounts; Budget; Financial Report 1984
Deposit Slip 1987
Advertising 1980-1984
American Preservation Magazine Correspondence 1981-1982
Awards 1975-1978
CETA Applications, etc. 1977-1979
George Ehrlich's Book 1978-1979 (articles, correspondence, fundraising)
Energy Education Project 1983-1984
Executive Mansion Restoration 1975-1978
HKCF 10th Anniversary Fundraiser Campaign 1985
General Correspondence 1977-1979
Harzfeld's Fashion Show 1977
Historic Preservation Association 1981
HKCF Home Fix-Up Fair 1985
Land Clearance for Redevelopment Authority 1982
National Trust Conference, Kansas City, Missouri 1986
Possum Trot Ad Artwork 1982, Undated
Postcards From Old Kansas City 1977 (copy of book, newspaper article, correspondence)
Preservation Week 1979, 1980 1982
Rehab 1983 Home Fix Up Fair

BOX 011
Rehab 1984
Rehab 1984 Exhibitors
Jackson County Reassessment 1985
Residential Projects
  435 W. 34th Terr. 1977
  1523 Holmes 1978
  4832 Charlotte 1976-1978
Samples Printed Forms c. 1975-1977
State Office of Historic Preservation
Survey and Publication 1976-1978
Canadian Inventory of Historic Building Training Manual and Survey Information 1971, 1974
Canadian Inventory of Historic Building Exterior Recording Training Manual 1980, 1982
Historic Site and Tax Information c. 1970's (includes local and federal information)
Survey Contract 1976-1978
Survey Contract 4/78 to 6/79 Westside and Santa Fe
Survey Contract 1980 Conference "Historic Preservation Law and Financing"
Survey Contract 1980 Kansas City Neighborhoods
Tax Incentives Handout for Historic Buildings
  Tax Abatement Information/Registration 1984-1985
  Tax Incentives 1981
Tax Reform Act 1976 (Historic Structures Tax Act)
Tax Reform Act Conference 1977 (December) Little Rock
Tax Reform Act 1976, 1978
Dressehuys Financial Group 1982 [real estate fund limited partnership]

**BOX 012**

Henry Van Brunt Exhibit

**Volunteers in Preservation**

Volunteer Training File 1985
Volunteer Letter 1986 (March)
VIP’s 1984-1986
Sample Packet 1985

Lectures 1974-1979 (notes, committee minutes)

**Lectures--Past Series 1978-1979**

Charles Liebs 1978 (November)
"Paradise in Plaster" 1979 (December)
Carl Westmoreland 1979 (April)
George Stephan Lecture 1979 (March)
Charles Hall Page Lecture 1978 (March)
Herb McLaughlin 1978 (January)
Lecture--General Correspondence 1978

Scripts (lectures) Extra Copies Undated [Architecture of Kansas City, Postcard
City, Mulkey Square]

Speakers Bureau 1982-1983, Undated

**Children's Hikes and Tours** (not all have to do with children)

Tours and Travel 1985, Undated
Heritage Hike Patches Undated
Maps and Original 1978
Tours Correspondence and Maps 1977, 1981, 1983
Walking Tour--Final Draft Undated
List of Kansas City Churches, Downtown Hotel Undated (c. 1980's)

North Plaza Survey Landmarks Inventories c. 1987

Survey Analysis (North Plaza, North Volker, Central Business, Ward Parkway,
Midtown) Undated (c. 1980's)

**Contracts**

National Register Information 1986, 1988 (includes list of various addresses on
Cherry, Harrison Grand, Holmes and notable information;
correspondence; Midtown; Volker; Central Business overviews)

Survey Costs 1984-1985 (Invoices)
Budget HKCF Masonry Churches (Limestone) Undated (c. 1980's)
Grant Application Instructions 1988
Resumes--Donald Weston, Cydney Millstein c. late 1980's
1986 Contract and Correspondence (Volker Neighborhood; Ward Parkway area)
General Hospital Clippings 1985-1986
Downtown--General Hospital Clippings 1985-1986
"Let Me Stray" sheet music (Uptown Theatre souvenir song) 1929
Volker Research c. 1987
Tours
Outstate Kansas 1979
Proposed Tours 1979-1981
11-18-84 Cemetery Tour
1984 Tours and Travel Committee
1984 Tours and Travel Committee General Meetings and Correspondence
Tours and Travel Committee 1984
Tours and Travel Committee 1984 Expenses
1984 Volunteer Form Letter
HKCF Lexington Tour 1984, 1985

BOX 013

Revolving Fund Loans 1988
Education 1988 (Terra Cotta show)
Rehabilitation Loan Corporation Leveraging Program 1987
Rehabilitation Demonstration House 1985 (Notes, calendar)
Post-Tax Seminar 1988
Trust Conference 1988
National Register Data 1978, 1981
Preservation Cooking Classes 1981, 1982
Old House Journal proposal 1982
Old House Journal subscriptions 1983-1984
Publications c. 1980 (small write-up about KCMO: Architectural History and Postcards)
Public Relations 1981
Victorian Society Conference 1980, 1981 (May); "Upstairs/Downstairs" Sites Exhibit
U. S. Cities Tours and Maps 1981, 1982, 1984
National Preservation Month 1981
National Preservation Week 1982
Preservation Movement in Kansas City 1982 (March)
Preservation Week 1983
Preservation Week 1985
Preservation Week 1987
"The Preservation Movement in Kansas City” project 1983
HKCF Nomination for Preservation Award 1984, 1986
Artists 1983 (contract--Mike Laurance; publishing agreements)[Preservation Movement in Kansas City]
Conferences 1979, 1982
HKCF Calendar 1983, 1984, Undated
Membership 1981
Membership Brochures c. 1982

BOX 014

Kansas City Project Directors Workshop 1982
MCH 1982 [Missouri Committee for the Humanities] (correspondence, how to write a proposal)
Missouri Committee for the Humanities Grant--Possum Trot 1980, 1981
Municipal Arts Commission Grant 1982
National Endowment for the Humanities 1982-1983
Missouri Arts Council 1981-1982
Miscellaneous Correspondence 1981-1983
Grants 1982
Missouri Arts Council 1982-1983
Archinet Mailing List 1986-1987
Art Deco Exhibit 1987
Arts Partners 1987
Designers Showhouse 1987
Valentine Walking Tour 1980
Student Projects 1984, Undated
Ad Club 1981
Missouri Office of Historic Preservation c. 1979 [Resource Protection Planning, historic site general information]
Survey Manuals and Sample Forms 1973, 1978, Undated
HKCF Survey Brochures 1981
HKCF Survey Articles 1980, 1981
HKCF Survey Committee 1974, 1979, 1980
Gillham/Main, Southmoreland Inventories
Main Street 1982, 1983
Northeast/Gladstone and Benton Boulevard 1981
Santa Fe Neighborhood 1981, 1985
Profile Evaluation Survey Meeting 1980
Survey Grant Proposals 1975-1978
Survey Correspondence 1980-1983
HKCF Survey Format Undated
SHPO Grant [survey] 1983

BOX 015

1986-1987 Consulting Budget Real Estate
Assessment Data 1986-1987 (616 E. 36th, 3007 W. 32nd, 3249 Lockridge)
Architectural Review Easement Policy c. 1982
Executive Committee Meeting 1986
Revolving Fund 1984-1986
Noves-Norman Shoe Company 1985
Boley and Harzfeld’s Certification 1985
Adler Building Certification 1983
Cordova Hotel Certification 1986
Staff Reports 1986

Sample Annual Reports:
  Utah Heritage Foundation 1983-1984
  412 W. 8th St. (Noves-Norman Shoe Co.) 1985
  Correspondence 1979, 1982-1984
  507 Walnut Certification 1986
  312 W. 8th Soho West II Pr. 2 Bond Shoe Co. 1986

911 Broadway Certification 1983-1984
Historic Property Insurance Undated
U.S. Post Office (contains resumes of Lisa Lassman Briscoe and Linda Becker) c. late 1980's
Resumes 1984
Information on Capital Investments and Constructive Management, Photographic Creations and Illusions 1984, 1985
Kansas State University Preservation Education Application 1980
Staff Retreat, Goal Setting 1983-1985
Funding Sources 1985
National Trust Critical Issues Fund c. 1983, 1984
Summer [resumes] 1984, 1985
Preservation Law 1980 (conference outline, law summary, Lafayette Park Baptist Church vs. City of St. Louis)
Scarritt Building 1980 (floor plan, correspondence concerning repairs)
Architectural Contractor 1988
Research Reference/Bibliographies c. 1978-1983
Taxation 1978-1981
HKCF File Index 1976-1977
Preservation Briefs 1976 (cleaning and waterproof coating masonry buildings, repointing mortar joints in historic brick buildings)
HKCF Budget 1979
1020 Penn 1987 [plan for repairs]
Zoning Ordinance--Parking Requirements c. early 1980's
Office: Supply Inventory 1978, 1982
Van Noh c. 1989 (6700 and 6800 Elmwood Drawings. These were the Designer Showcase houses for 1989)
39th and Main 1984, 1985
1015 (1016?) Jefferson c. 1980's
Miscellaneous Consulting (drawing of Missouri Bank)
Consultant Services 1983, 1985
Salvage Depot: Baltimore 1976, 1980
Facilities Committee 1983
Survey of Neighborhood Organization Mary Jo Winder 1984 (copy of questionnaire and letter only, no results)
Priority Research Advisory Committee Doug Wasama 1979, 1980
Downtown Evaluation 1983, 1985
Lykins House c. 1980's
Downtown Redevelopment 1980, 1984

BOX 016
Rehab Financing 1983-1985
Lane Blueprint 1980
Harris-Kearney House 1981
Calvary Bible College 1983-1985
Tower Properties (Commerce Arcade Drawings) Undated
Design Standards 1981
(William S. Mitchell; Multiple Resource Nomination Forms; Survey Committee HKCF Meeting; Hyde Park Area; West Ninth Street/Baltimore Avenue Historic District; Janssen Place)
House Moving 1980
Hyde Park Bumper Sticker 1984
"Homes and Hearths of Kansas City" Undated (booklet with information on some historic homes and areas)
Union Station c. 1984
General Hospital Undated [Lists of Architects concerned with health facilities and with historic preservation]
Architectural Drawing Collection U. M. K. C. 1975 (list of available drawings)
Urban Renewal Areas, Kansas City, Mo. Undated (c. 1970's or 1980's. Also see O. S. Box 37)
Historic Properties Available Undated
Cost Cuts newsletter 1985-1987
Community Contacts/Issues 1979, 1985
306 and 312 W. Seventh Street 1983
William S. Mitchell c.1984
Palace Clothing Company 1923, 1925, 1984
Downtown Office Space Undated (c.1980's)
Office Expansion c. 1980 (HKCF expansion)
Home Fix-Up Fair 1985
Displacement 1979-1980
Conserve Neighborhoods newsletter 1978
Contractor Referral: Riverside/Avondale 1983
Preservation Philosophy 1981
Longview Farm 1984-1985
Preservation [National Trust for Historic Preservation] Honor Award 1984
[Coates House]
Marshall Stevens Componentization 1978, 1982
Request for Proposal Sample 1980, 1983
601 Central: Tom Davidson 1978
Kansas City: Urban Renewal 1979
Housing Comps--Sales and Construction Costs Undated [Article on Condos at 4320 Belleview Ave.]
Chicago Rehab Code 1982
Landmarks Commission 1978, Undated
[Rules, Administrative Code, Scarritt Arcade, Correspondence, Various Buildings]
Title Insurance Fee Schedule 1982
Historic Homes Insurance Policy 1978
Permit Fee Schedule Undated
Cost of Government Housing May 1977
Photo/Slide Sales 1987
Expenses and Revenue Fiscal 1987
Donations 1986-1987
HKCF Board of Directors 1987
Volker Phase II Billing 1987
Budget 1987-1988
U. S. Mail Permits and Postmarks 1985, 1987
Calendar 1987
Broadway Hardware Invoices 1989
1983 Historic Preservation Jobs Bill
Papers and Memos to Board 1983-1986
Board Meeting Minutes 1974; 1975
Executive Committee Minutes 1976
1976 Board Meeting Minutes
1977 Board Meeting Minutes
Executive Committee Minutes 1977
1978 Board Meeting Minutes
Executive Committee Minutes 1978

**BOX 017**

1979 Board Meeting Minutes and Agendas
Executive Committee Minutes 1979
1980 Board Minutes
Executive Committee Minutes 1980
Board Minutes 1981
Executive Committee Minutes 1981
1982 Board Minutes
Executive Committee Minutes 1982
1983 Board Minutes
Executive Committee Minutes 1983
Board Meeting Minutes 1984
Executive Committee Minutes 1984
Board Meeting Minutes 1985
Executive Committee Minutes 1985
Board Meeting Minutes 1986
Executive Committee Minutes 1986
Advocacy Committee 1986
Board Meeting Minutes 1987
Executive Committee Minutes 1987
List of Board Members 1974-1987
Financial Reports 1976-1984
Board--Planning 1977
Board Planning 1984
Corporate Donor Program 1981-1984
Donations FY 1984-1985
Education Committee Minutes October 1979
Gazebo 1983-1984 (Information booth)
General Correspondence 1987-1985
Legal 1976, 1977, 1984
Membership Meetings Minutes 1982
Membership Meetings Minutes 1982-1984
1984 Membership Questionnaire; 1985 Survey
Corporate Membership Brochures Undated
Annual Membership Reports 1981-1984
Premium Information 1981-1983
Gift Membership Ideas 1982
Volunteer Ideas 1983
Study on Membership 1981
Volunteer Achievement Awards 1986 (no information, just HKCF Volunteer Achievement Award)
Staff Reports 1983-1985

**BOX 018**

Annual Registration Report and Certification 1974, 1978
Historic Kansas City Foundation Workpapers 9/30/80
Historic Kansas City Foundation Workpapers 12/31/79
Annual Reports 1977-1979
Downtown Kansas City, Missouri Historic Building Preservation Analysis 1973
Moveable Feast 1983
Moveable Feast 1985
Jack O'Lantern Ball 1982
Special Events Committee 1984-1985
Jack O'Lantern Jubilee 1984
Special Events Mystery Party 1985-1986
Membership Recruitment Packet 1984-1986
Special Events 1985-1986
Stationery and Coates House Information c. 1980's
VIP Notebook 1982-1983 (2 f.)
Volunteers Notebook 1983
VIP Notebook 1983-1984 (VIP Applications)
VIP Notebook 1982, 1984, 1985

BOX 019
VIP Notebook 1984 (VIP Applications)
VIP Notebook 1982, 1984-1985
Membership Notebook 1984
Directory Local Historical Society and Museums in Missouri 1984-1985
Expired Membership 1981 (February)
New Member Report 1983
Training Manual--Thomas Hart Benton Home and Studio 1983
Effective Boardsmanship 1982
Membership Application 1983-1985
Membership Application 1985

BOX 020
Membership Application 1985
Membership Application 1985, 1986
Volunteers for Spirit Festival (?) A-L; M-Z
Volunteer Information Undated
Artistic Furniture and Food Suppliers Undated
Gift Donations 1982, 1984 A-K; C-Z
Gift Donations 1982, 1984-No Donation
Crafts Exhibits c. 1982, 1983
Possum Trot 1977-1983 (Individual Folders)

BOX 021

Possum Trot Gazette 1838-1978
Possum Trot Gazette 1980
Possum Trot Press Kit 1983
Possum Trot Newsletters 1983
Possum Trot Newspaper Clippings 1983
Possum Trot Correspondence 1983
Possum Trot Advertising 1983
Possum Trot Crafts Festival 1983
Possum Trot Examples of Contracts, Ad, Facts, Thank You's, Information, etc. 1978, 1981, 1982
Possum Trot Advertising 1978-1981
Possum Trot Button and Wooden Nickel Undated
R/F Individual Houses--Ledgers of Money Amounts Spent
Indemnity and Release and Waiver of Mechanics' and Materialmen's Lien 1983
Progress Payment Vouchers 1984
Reimbursement Forms
Correspondence Revolving Fund 1978-1984 [HKCF and City of Kansas City]
R/F Salary Allocation Paid 1981-1983
City Revolving Fund Information 1984-1985
3929 Harrison [receipts, correspondence, newspaper clippings]
4100 Harrison [receipts, correspondence, newspaper clippings]
3007 E. 32nd [receipts, correspondence, newspaper clippings]
4422 Harrison [receipts, correspondence, newspaper clippings]
2723, 2725 Indiana [receipts, correspondence, newspaper clippings]
2618 Victor [receipts, correspondence, newspaper clippings]
2624 Victor [receipts, correspondence, newspaper clippings]
2627 Victor [receipts, correspondence, newspaper clippings]
3909 Forest [receipts, correspondence, newspaper clippings]
3910 Forest [receipts, correspondence, newspaper clippings]
3037 E. 32nd [receipts, correspondence, newspaper clippings]
Reimbursement Check Register
Houses Sold [3909 Forest, 2624 Victor]
Building Search A/C 20510
3245 E. 28th
HKCF Conservation R/F 1981 (receipts cancelled checks, ledger)
HKCF Conservation R/V 1978-1980

BOX 022

3037 E. 32nd--Contracts and Receipts
3037 E. 32nd--Work Descriptions
3037 E. 32nd--Offers to Purchase
3037 E. 32nd--Bids
2624 Victor--Bids
2624 Victor--Work Descriptions
2624 Victor--Offers to Purchase
2624 Victor--Contracts and Receipts
3909 Forest--Bids and Cost Estimates
3909 Forest--Acquisition
3909 and 3910 Forest--Acquisition
3909 Forest--Design and Specification
3909 Forest--Marketing and Sale Contract
3909 Forest--Contracts and Payment Vouchers
2618 and 2624 Victor--Real Estate Contract
2618 Victor--Offers to Purchase
2618 Victor--Contracts and Receipts
2618 Victor--Work Descriptions
2618 Victor--Bids
2725 Indiana--Acquisition
2725 Indiana--Marketing and Sales
2725 Indiana--Contracts and Receipts
2725 Indiana--Bids
2725 Indiana--Work Description  
4100 Harrison--Offers to Purchase  
4100 Harrison--Bids  
4100 Harrison--Contracts and Receipts  
4100 Harrison--Work Descriptions  
4100 Harrison--Real Estate Contract  

BOX 023  
City R/V 1978-1985 cont'd.  
4422 Harrison--Work Descriptions  
4422 Harrison--Contracts and Receipts  
4422 Harrison--Bids  
4422 Harrison--Real Estate Contract  
4422 Harrison--Offers to Purchase  
3245 E. 28th St.--Marketing and Sale Contract  
3245 E. 28th St.--Acquisition  
3245 E. 28th St.--Field Notes, Measurements, Sketches  
3245 E. 28th St.--Correspondence, Notes, Instructions 1985, 1986  
3245 E. 28th St.--Contracts and Payment Vouchers 1983-1986  
3245 E. 28th St.--Design and Specifications  
3245 E. 28th St.--Bids and Cost Estimates  
3910 Forest--Marketing and Sale  
3910 Forest--Contracts and Payment Vouchers  
3910 Forest--Bids and Cost Estimate  
3910 Forest--Design and Specifications  
3910 Forest--Appraisal, Drawing, Notes 1986-1989  
3249 Lockridge--Original--Typed  
3249 Lockridge--Marketing and Sale Contract Pending  
3249 Lockridge--Acquisition  
3249 Lockridge--Sketches  
3249 Lockridge--Foreclosure, Receipts, Ledger  
3249 Lockridge--Bids and Cost Estimates  
3249 Lockridge--Contracts and Payment Vouchers 1984, 1987  
3249 Lockridge--Sale Agreement, Correspondence, Notes, Ledger 1986-1989
Revolving Fund Contract (1977, 1978)
Listing Agreements--Revolving Fund
Second Amendment--Revolving Fund Contract 1980
Third Amendment--Revolving Fund Contract 1981
Fourth Amendment--Revolving Fund Contract 1978, 1982
Project Reports--Historic Conservation Revolving Fund 1979-1980
First Audit--1978-1980
Second Audit--1980-1981
Third Audit--1981-1983
Fourth Audit--1983
Fifth Audit--1984-1985
Sixth Audit--1985-1987

BOX 024

City R/V Fund 1977-1989
Revolving Fund Cancelled Checks 1981-1986
Revolving Fund Fiscal Year Ending 1986 (Bank statements, deposit slips)
Revolving Fund Costs 1978-1987 (also 1986 Revolving Fund Audit)
Longfellow Community Payment Requests 1986
Contracts 1986-1987 (2805-2813 Holmes)
Payment Requests MHDC 1986 (Longfellow Community)
CDBG 1983-1984, 1986-1988 (Community Development Block Grant)
CDBG 1981, 1989
Revolving Fund Costs of Various Projects 1980-1984
Reimbursement Requests 1981, 1983
Revolving Fund Contract 1985-1988
Summary of Costs, Recap c. 1978-1988
Revolving Fund City Contract 1987-1988

BOX 025

Revolving Fund 1977-1989 cont’d
Revolving Fund Houses 1975-1988
2647 Victor--Bids 1979-1980
2647 Victor--Contracts and Receipts 1980-1983
2647 Victor--Real Estate Contract 1979
3929 Harrison--Offers to Purchase 1982
3929 Harrison--Acquisition 1980
3929 Harrison--Bids 1981
3929 Harrison--Work Description 1981
3929 Harrison--Contracts and Receipts 1980-1982
3007 E. 32nd--Original Spec 1983
3007 E. 32nd--Contracts and Receipts 1980-1982
3007 E. 32nd--Offers to Purchase 1981, 1985
3007 E. 32nd--Work Descriptions 1981
3007 E. 32nd--Bids 1981, 1984
3007 E. 32nd--1985-1988 (Photos, deed, correspondence, insurance)
Real Estate Contract Forms Undated
Lawn Mowing Receipts 1983
Medeco Lock Register 1986
3201 E. 32nd St.--1985, 1986 (notes, sketches)
3201 E. 32nd St.--Marketing and Sale Contract 1985, 1986
3201 E. 32nd St.--Acquisition 1981
3201 E. 32nd St.--Contracts and Payment Vouchers 1981, 1983-1986
3201 E. 32nd St.--Work Description 1980
3201 E. 32nd St.--Bids and Cost Estimates 1982, 1985

BOX 026

Revolving Fund 1977-1989 cont'd

Paint Up Demonstration 1979

The Right Angle Quarterly Winter 1986 (Glynn Brown Design)

Information on Historic Building Books Undated
"Public Benefits of Revolving Funds" 1977
Federal, State, Local Rehabilitation and Conservation Programs 1978, 1980
Urban Homesteading Sales Agreement 1976, Undated
Rehabilitation Loan Program 1978
Neighborhood Alliance 1982
Draft Proposals: Year III 1977
Design Guidebook South Hyde Park 1981
Contact Sheets--Exterior--Coates House 1979
Negatives--Exterior--Coates House 1979
Bills 1982, Undated
Lockridge Mansion 1978, 1981
Santa Fe [Kansas City, Mo.] Urban Renewal Project 1981, 1982
Rehab Guidelines Santa Fe Undated
Santa Fe Mini Plan Undated
Exterior Color Schemes (Harrison and Forest) Undated
Terne Coated Stainless Steel 1978
Wood Samples--Paxton Lumber Company Undated
Minority/Women Business Enterprise Directory, Kansas City, Missouri 1981
General Contractor Affirmative Action Program c. 1980
Prospective Properties Prior to January 1978
Monthly and Quarterly Reports Record Copies 1981-1985
Shop Drawings/Samples - Courtney Row 1983-1985
MBE Forms and Instructions 1983, 1985 [Minority Business Enterprise]
Blank Housing Data Forms and Instructions c. late 1970's, 1980's
Marketing Correspondence 1981, 1982 (includes feasibility worksheet 3909
Forest, 3910 Forest, 3037 E. 32nd)
Application for Payment, Progress Payment Vouchers--Courtney Row (2805-
2813 Holmes)
2800 Holmes Working File 1985
Bids--Courtney Row Undated
Master Specification--Courtney Row Undated
BOX 027

*Courtney Row/Longfellow areas*

- Holmes Street Rowhouses 1983, 1984 (drawings, notes, feasibility studies)
- Field Notes--Courtney Row 1986, 1987
- Contract Documents Courtney Row 1985-1987
- Specifications for Courtney Row 1978, 1985
- 2805 Holmes 1986 Report
- 2807 Holmes 1986
- 2809 Holmes 1986
- 2811 Holmes 1986
- Blueprints 28th and Holmes Undated
- Longfellow Urban Renewal Plan 1984
- Lien Waiver Forms Courtney Row 1985
- Courtney Row Concerning Contracts 1984-1986
- Project Proposal Longfellow 1984
- Courtney Row Contracts and Contract Documents 1984-1985
- History Longfellow/Courtney Row 1984, 1986
- Courtney Row--Masonry Field Notes 1985
- Courtney Row--Color Schedules Undated
- Courtney Row--Legal 1985
- Courtney Row--E. and E. Industrial Cleaning 1984-1985
- Courtney Row--Windows 1984-1985
- Courtney Row--Windows c. 1986
- Courtney Row--Master Specifications Undated
- Courtney Row--Catalogs--Plumbing, Kitchen, Bathroom, Fireplace Undated (c. mid 1980's)
- Field Notes--Longfellow 1984
- Marketing--Longfellow 1984, 1987
- Courtney Row--Cost Estimate 1984
- Courtney Row--Division Files 1986

BOX 028

*Courtney Row cont'd.*

- Courtney Row--Potential Bidders 1983-1984
Courtney Row--Engineer's Work 1984
Ebenezer Building (309 Delaware)
Syndication--309 Delaware 1984
Consultants--309 Delaware 1984-1985
Cost Estimates--309 Delaware 1984
Option--309 Delaware 1084-1985
Ebenezer--Consulting 1981, Undated
Ebenezer--Brochure Undated (c. 1980's)
Ebenezer--Specifications 1984
Ebenezer--Windows 1984
Ebenezer--Elevators and Toilets 1984
Mutual Musician's Foundation (1823 Highland)
Mutual Musician's Foundation--Five Year Plan 1980, Repairs 1983
Mutual Musician's Foundation--Proposed Contract for Emergency Repairs 1983
Mutual Musician's Foundation--1983-1985
Mutual Musician's Foundation--Income 1984
Mutual Musician's Foundation--Receipts and Bills 1983-1984
Mutual Musician's Foundation--Forms Undated
Mutual Musician's Foundation--Correspondence Contract, Invoices 1982-1985
Mutual Musician's Foundation--Copies for E. Morris 1983, 1985 (contract for improvement and changes to contract)
Mutual Musician's Foundation--Emergency Repair Bids 1983
Mutual Musician's Foundation--Tru Joist and Telephone 1984, 1985
Mutual Musician's Foundation--Meeting Notes Undated
Mutual Musician's Foundation--Emergency Repairs--Request for Bids, Contract, Sketches 1983
Mutual Musician's Foundation--Correspondence, Notes, Blueprints 1982-1985
Mutual Musician's Foundation--Emergency Repairs--Proposed Contracts, Priority of Items, Memos Norton and Schmidt Consulting Engineers 1983
Mutual Musician's Foundation--Product Catalogs
Mutual Musician's Foundation--Contract, Report on 18th and Vine (1977); Correspondence 1977, 1983
Mutual Musician's Foundation--Emergency Repairs Bid Form 1984
Grants in Aid--Historic Preservation Programs--Missouri Department of Natural Resources 1983
Mutual Musician's Foundation--Grants in Aid Questionnaire, Correspondence, Jobs Bill Projects 1983, 1984
Mutual Musician's Foundation--Correspondence, Significance of Site, Contract between HKCF and Mutual Musician's Foundation 1981-1984
Mutual Musician's Foundation--Sketches Undated
Mutual Musician's Foundation--Photographs Undated (c. 1980's)
Mutual Musician's Foundation--Negatives, Contact Sheets 1984
Mutual Musician's Foundation--Project Manual 1983

**BOX 029**

*Revolving Fund cont'd*

Specifications for Restoration 616 E. 36th St. Undated
Country Club Area Planning 1985
Quality Hill CBD Urban Renewal Plan 1983
Block 111 CBD [Central Business District] Urban Renewal Plan 1983
Block 108 CBD [Central Business District] Urban Renewal Plan 1984
Downtown Projects Kansas City Redevelopment Authority 1985
Progress Report Urban Redevelopment Project 1975 (January)
Progress Report Urban Redevelopment Project 1975 (January-30 June)
Progress Report Urban Redevelopment Project 1975 (30 June-December)
Progress Report Urban Redevelopment Project 1976 (January-June)
General Hospital Task Force Report 1986
Revolving Fund Education Courses/Opportunities 1983
Revolving Fund Public Relation Ideas c. 1980, 1984
Revolving Fund General/Goals 1981
Adaptive Use: A Survey of Construction Costs 1976
Energy Conservation 1977
Specification 3605 Gillham 1976, 1977
Mechanical/Electrical Brochures 1977, 1978
Board Up Contractors and Specification 1987
1025 Jefferson (and Quality Hill) Redevelopment 1983
Negatives--Various Rehabilitation Houses
Photographs and Negatives--Rehab Houses
Photos--Various Rehabilitation Houses
Slides--Various Rehabilitation Projects
Photographs--616 E. 36th
Aluminum Coil Samples
Unity Temple (Oak Park, Il.) Historic Structures Report July 1987
Federal Register--Office of Management and Budget--Uniform Administrative Requirements for Grants-in-Aid to State and Local Government 12 September 1977

BOX 030
Coates House--Photographs and Plans c. 1970's
Coates House--Ideas c. 1976
Coates House--Design/Concept Thoughts 1971-1974
Coates House--Correspondence concerning Restoration 1972-1977
Coates House--Jenrette Meeting 1971
Coates House--Sample Decorated Platter Undated
Coates House--Apartment Concepts 1977
Coates House--Promotion Undated (flyers on Kansas City Convention Hall and Shakertown, Ky.)
Coates House--Construction Information c. 1973
Coates House--Art Scrap c. 1970's
Coates House--History 1974, 1977; Map early 1900's
Coates House--Speech 1976
Coates House--Speech with Illustrations 1976
Coates House--Negative of Fireplace
Coates House--National Trust Downtown Realty 1983-1984
Coates House--Utilities, Taxes 1979-1982
Coates House--Revolving Fund Loan 1980-1983
Coates House--Belger 1980-1984 (fireplace storage)
BOX 031

Coates House cont’d

Coates House--Feasibility Study 1977
Coates House--Correspondence 1983-1984
Project Proposal for Acquisition of Coates House Hotel 1979
"Response to Application for Removal from the National Register of the Coates House Hotel" Undated

Appraisal – Coates House, 1978
"Real Estate Appraisal of a Hotel Facility Located at the Southeast Corner of Intersection of 10th and Broadway, Kansas City, Mo." 1979

Application Materials/Policies and Procedures: DOI Grant-in-Aid 1978
Coates House--Structural Evaluation Report 1980
Coates House--Feasibility Study 1977
Coates House--Correspondence Accompanying Appraisal by Skeer, Flanagan and White, Inc.

Coates House--Financial Projection c.1979-1983

Coates House--Tax Exemption Application 1980 (examples of Bunker Building and Orient Hotel)
Coates House--Taxes and Assessments 1981

Coates House--Photographs P1 through P10 (from "Response to Application for Removal from the National Register of Coates House Hotel")

Coates House--Financing 1979

Coates House--National Feasibility Corporation: Feasibility Study Agreement 1979

Coates House--Student Projects c. 1979
Coates House--National Register Form 1971
Coates House--Robbery 1979-1980
Coates House--Marketing Correspondence c. 1978-1983
Coates House--Revolving Fund Application 1978, 1979
Coates House--Reject Photos Undated
Coates House--Rebuttal to Deregistration Application 1978
Coates House--Deregistration Application 1978
Coates House--As Built Floor Plans
Coates House--Structural Analysis--B. Campbell 1978
Coates House--D.O.I. Grant-in-Aid Application 1978-1979
Coates House--National Trust: Consultant Service Grant 1979-1981
Coates House--Fund Raising Correspondence 1979-1981
Coates House--Work 1982 (Correspondence, Investment information)
Coates House--Section 202 Housing 1979, 1980
Coates House--Task Force 1980
Coates House--Information Revolving Fund and Protective Covenant of Resale of Properties
Coates House--HKCF Feasibility Study Original 1978
Coates House--Construction Information 1978 (article about fire)
Coates House--Option Agreement DeYoung 1981, 1982
Coates House--DeYoung 1982

BOX 032

Coates House--Acquisition by KCRA 1983
Coates House--Board Up, Clean Up and Stabilization 1979-1983
Coates House--National Trust: Loan Application 1980-1983
Coates House--Design Build Architects 1980
Coates House--Baron McCormick Option; Freeman Option 1983
Coates House--HDCIC Promissory Note 1983
Coates House--Real Estate Sales Contract 1979-1983
Coates House--ENCOM Properties Ltd. 1981
Coates House--Correspondence and Notes 1979-1981

River City Rehab Book Undated
Has a small amount of room in box

BOX 033

Cardboard signs--HKCF Officers and Staff Undated (Ellen Goheen President period)

Photos--Building Details
Photos and Slides--Annual Meeting 1989 (Preservation Awards)
Photos and Slides--Quality Hill Tour 1989
Photos--Lykins House (also has copy of one of Johnston Lykins c.1850) 1990
Photos--Quality Hill/Kansas City Museum area 1989
Photos--Fund Raiser, Old Spaghetti Factory 1989 (October)
Photos--Phoenix Bar 1990
Photos--Possum Trot Undated
Photos--Sunset Hill Area Houses Undated (c. 1980's)
Photos--Spirit Festival 1989
Photos--Coates House Interior?
Photos--Miscellaneous (most for newsletter) c. 1980's
Photos--From Downtown Walking Tour Brochure 1984
Miscellaneous Negatives of Photos
1975 Survey--NE 1 District, Blks. 3-10, 12-14 (7 folders)
1975 Survey--NE 2 (Northeast District) (6 folders)
1975 Survey--WPT-10 (2 folders)

**BOX 034**
1976 Survey--NE ? (Prospect, Lexington, Independence, Witte)
1976 Survey--NE 3 District
1976 Survey--NE 6 District
1976 Survey--NE 7-1 through 7-3; 7-5 through 7-8; 7-10 through 7-17
1976 Survey--NE 8

**BOX 035**
1976 Survey--NE 9 District
1976 Survey--NE 10 District

**BOX 036**
1976 Survey--NE 11, Blks. 10-21
1976 Survey--NE 12, Blks. 3-17
1976 Survey--NE 12 Roll and Location Guide
1976 Survey--R2B2 P1-26 (no 2,6,8,13,18,19,22,23)
Negatives of some Survey Houses
Videotape of "It's Your Turn" television show broadcast 1979 and is a discussion of the Historic Kansas City Foundation.
BOX 037 (Oversize)


Map of Urban Renewal Areas, KCMO, c. early 1970's or 1980's. (See Box 16)

Architectural Drawings--Theatre on 13th Street, KCMO

Photos--Webster School; Old House; Bunker Building; Building--Details; 13th Street and Hickory Street area; Coates House

Books *Kansas City Missouri Downtown Plan* 1971; *Westport Planning Area* 1972

Roster of HKCF Members, 23 January 1986

"Fundraising Campaign Prospects With Assigned $ Targets" 20 March 1986

Roster of HKCF Members, 20 May 1986

Gazette-Only Mailing List, June 1986

More room in box.

BOX 038 – 639kc

Executive Committee Meetings 1988-1989

Advocacy Committee 1988-1989

Architectural Review Committee 1989

Staff Report-Sharman Robertson-1989

Education Committee Reports 1989

Education Committee Reports 1989

Board of Directors 1988-1989

Misc. Reports-Committees 1988, 1989

Executive Director's Reports 1988, 1989

Quality Hill 1986, 1988

Quality Hill 1988

"Survey of 24 Buildings in the Quality Hill Historic District Kansas City, Missouri" 1988

684kc


BOX 039

Advocacy 1980s – may include proposals, plans, correspondence, and printed material

Quality Hill
Paseo High School
Lillis and Waldheim Buildings preservation
Union Station
General Hospital, 1991

Consulting – Liberty Train
Urban Task Force
Pyramid of the Arts
LHTC Committee of Review – Downtown Fund, 1993
Revolving Fund Houses
Coates House (including office construction)
Pierce Avenue, 1970s
Octave Chanute
Montrose Hotel
List – Kansas City Register of Historic Places
Downtown Evaluation
Business Rental Space
1100 Block of Brooklyn
Grandma Moses benefit, 1990
Burlington Northern Grant, 1990
Research requests, c.1993
Longview, 1997

**BOX 040**

*Membership and Committee Records*

Membership survey, 1989
Lists of names
Corporate members
Membership drive, 1987, 1989
Membership Committee and staff reports, 1989
Prospective members
Gift document file, 1980s
Real Estate Focus Group, 1989-90
Real Estate Committee, 1988
Revolving Fund Open House
Architectural Review Committee, 1988-89
News releases
Staff reports, 1987, 1988
Public relations, 1989
Rehab, 1984
Board minutes, 1988-89
Board, 1982-83
Board, 1982-86
Executive Committee, 1982-86
Board Development Workshop, January 17, 1987
Committee minutes, 1989
Volunteers in Preservation (VIP), 1985-86
Volunteer Coordinator Notebook, 1985-86

BOX 041

Junior League Historic Preservation group, c.1977
Junior League grants, c.1986
Missouri Committee for the Humanities grant – Minority Conference, 1982
Missouri Arts Council, 1983-84
Grant proposals – KC Association of Trusts and Foundations, 1977-85
Long Foundation application, 1981
Bacchus grant, c.1976-84
Hallmark, c.1980-85
Project manual for emergency repairs – Mutual Musicians Foundation, c.1983
Grants – Survey, 1980-85
Santa Fe Neighborhood, 1980
Hyde Park, 1978
Advocacy – YMCA building
Advocacy – Downtown Demolition Strategy
Advocacy – Sailors Project
Energy Study Grant, 1984

VIP packet – includes list of officers, directors, and staff; sources of funding for HKCF; “A Brief History of Historic Preservation in Kansas City” by George Ehrlich; budget; newsletter
Home Fix-Up Fair, 1985
Staff reports, 1986-88
VIP, 1986
VIP Day, 1982
NTC – Volunteer lists and assignments, c.1986
Volunteer Requests/to be called, c.1984-85
State contracts, 1987
Punch list – Rehab Demo House, 616 E. 36th, May 27, 1988
Survey Grant applications, 1987, 1988
Miscellaneous – Possum Trot; lease; KC Spirit Festival, 1983-84
Historic Preservation Challenge Grant, 1978
Challenge Grant proposal, 1981
President’s Report – Dean Graves, 1977
Pyramid of the Arts Awards/Jack Henry, 1993-95

BOX 042 (original accession and 0741kc)

Folder 1. Original bylaws, Undated
Folder 2. Recommendations on Reorganization Sept.-Nov. 1977
Folder 3. Bylaws, 6 March 1978
Folder 4. Statement of objectives, mission
Folder 7. Hal Sandy correspondence to Board March 1974-March 1975
Folder 8. Board Minutes 4 April 1977-6 September 1977
Folder 10. Board Minutes, staff reports 17 February 1982-15 February 1984
Folder 11. Board Minutes, staff reports 16 March 1984-8 May 1985
Folder 14. IRS: exempt status, tax code changes November 1984
Folder 19. Members: roster, reports, information 1976-1985
Folder 20. Membership questionnaire June 1984
Folder 22. Workplans, status reports, staff requirements 1983-1985
Folder 24. Committee: Research and Education 1983-1985
Folder 27. Preservation Week and Awards, Jack Daniels, Missouri Department of Natural Resources 1984-1985
Folder 29. Lykins House: Zimmer-Steinbach, video budget
Folder 31. Centerre Bank: Landmark Mortgage, Crosstown Development, Board of Directors
Folder 32. 63rd Street Fire and Police Station: correspondence from William Bruning to Charles Wheeler October 1978
Folder 33. Union Station: resolution, correspondence from Hal Sandy to Charles Wheeler, design competition correspondence from Mark Shapiro to William A. Hall October 1974, July 1983
Folder 34. Thomas Hart Benton Home: proposal for services February 1983
Folder 35. Downtown Redevelopment, blocks 93 and 111, Boley Bldg, Harzfeld Building, Kriegels Building, Petticoat Lane, Bonfils Building, Palace Clothing Bldg, Jenkins Music Bldg.
Folder 36. Calendar of events
Folder 37. Downtown Walking Tour, April 1984
Folder 38. Possum Trot/Spirit Festival/Market Square 1880, expenses
Folder 40. Old Homes Fair – proposed budget, May 1983
Folder 42. Board Retreat, June 1984
Folder 43. Goals Workshop, 1980
Folder 44. HKCF 10th Anniversary Corporate and Foundation Fundraising Campaign, November 1984
Folder 45. Media coverage: history, Coates house, Jody Craig
Folder 46. Miscellaneous: Lorinda Investment Co., management training, critical issues, 1983

Administrative files: minutes, budgets, agendas, newsletters, surveys, reports, 1990-1997

BOX 043

Folder 1. HKCF – Bylaws, 1978
Folder 2. HKCF – Organizational Procedures and Committees, 1977
Folder 3. HKCF Questions and Answers, n.d.
Folder 5. Personnel Policy and Job Descriptions, 1982-1987
Folder 6. Friends of Quality Hill, 1988
Folder 11. Newsclipping “Streets So Exclusive No One Knows Them” The Kansas City Star, April 28, 1988
Folder 12. Main Street, 1986
Folder 13. Possum Trot, 1982
Folder 14. Preservation Awards, 1985
Folder 15. Preservation Awards, 1987
Folder 17. Fix-Up Fair, 1985
Folder 18. Revolving Fund - Proposal
Folder 19. Revolving Fund, Policies and Procedures
Folder 20. Revolving Fund, News Clippings
Folder 21. My School, My Neighborhood, My Kansas City
Folder 22. Membership, Renewal Letter, 1979
Folder 23. HKCF – Grant Applications
Folder 25. Rehabilitation Demonstration House
Folder 27. Real Estate Committee Meeting, 1988
Folder 28. Real Estate Committee Meeting Minutes, 1988
Folder 29. Board of Directors, Meeting Minutes, 1988
Folder 31. Membership Dues, 1988
Folder 32. Consultation, Mill Street, Liberty, MO, 1988
Folder 33. Consultation, Old Kansas City Library Lecture Hall, 1988
Folder 34. HKCF – Rehabilitation Video Proposal, 1988
Folder 35. Work Plan and Quarterly Status Reports, 1984-1985
Folder 36. Work Plan and Staff Requirements, 1985
Folder 37. Work Plan, 1985-1986
Folder 42. Request for Bid Proposal Specifications: Rehab House, 1987
Folder 43. Fundraising, Orlando’s Restaurant Event, 1990
Folder 44. Spring Membership Meeting, 1986
Folder 45. Preservation Awards, Application Categories
Folder 46. Preservation Awards, 1984
Folder 47. Preservation Awards, 1985
Folder 48. Preservation Awards, 1986
Folder 49. Preservation Awards, 1987
Folder 50. Preservation Awards, 1988
Folder 51. Board Retreat Workshop, 1982
Folder 52. Board and Staff Retreat Workshop, 1983
Folder 53. Board of Directors, 1986-1987
Folder 54. Board Training and Development, 1989
Folder 55. Board Restructuring and Responsibilities, 1995
Folder 56. Meeting Minutes, Board of Directors, 1989
Folder 57. Meeting Minutes, Board of Directors, 1990
Folder 58. Meeting Minutes, Quality Hill Coalition, 1989
Folder 59. Meeting Minutes, Real Estate Focus Committee, 1989
Folder 60. Board of Directors Roster, 1984-1987
Folder 61. Meeting Minutes, Trustee Committee, 1984
Folder 62. Meeting Minutes, Special Events Committee, 1988
Folder 63. Board of Directors, 1988-1989
Folder 64. Executive Director’s Report, 1989
Folder 65. Executive Director’s Reports, 1990
Folder 67. Meeting Minutes, Education Committee, 1990
Folder 68. Staff Report, 1989
Folder 69. Staff Report, 1990
Folder 70. Visual Criteria for Historic Building Restoration, 1978
Folder 71. Fundraising, St. Joseph Tour
Folder 72. Tax Regulations and Incentives
Folder 73. National Historic Register, Kansas City Advocacy

**BOX 044**

Folder 1. Education Committee, 1984
Folder 2. Education Committee, Goals and Objectives, 1985
Folder 3. Education Committee, 1986
Folder 4. Education Committee, 1987
Folder 5. HKCF Board, Staff and Committee Reports and Correspondence, 1987
Folder 6. HKCF Board, Staff and Committee Reports and Correspondence, 1988
Folder 7. Publicity, 1978
Folder 8. Publicity and Press Releases, 1989
Folder 9. Publicity, 1992
Folder 10. Correspondence, 1977-1979
Folder 11. Correspondence, Executive Director Kirby Turner, 1986-1987
Folder 13. National Trust for Historic Preservation Community Organization Effectiveness Program (COEP), 1987
Folder 14. The Funding Center, Board Development Workshop and Report, 1987
Folder 15. The Funding Center, Market Study and Fund Raising Strategy Proposal, 1987
Folder 16. Fundraising, Development Plan
Folder 17. Preservation Week, 1989
Folder 27. Bill, Mailing Machine Repair, 1988
Folder 28. Bills, Kansas City Power and Light and KCMO Water Department, 1988
Folder 30. Receipts, Federal Express, 1988
Folder 31. Bills, Advertising, 1988
Folder 32. Rent and Office Utilities, 1987-1988
Folder 34. Bills, Legal, Architect, Engineers, 1988
Folder 35. Fees and Licenses F.Y.E. 1988
Folder 36. #29-85-9311-009, Master Plan for Cultural Resources Protection in Missouri, 1984-1987

Folder 37. Volker Neighborhood Survey, Phase II, Project #29-87-20022-062-A

Folder 38. Executive Director Search, 1987-1988

BOX 045

Folder 1. Rehab Demonstration House, 616 E. 36th St. “A Renovation Project”

Folder 2. Rehab Demonstration House, 616 E. 36th St. Standard Architectural Details

Folder 3. Rehab Demonstration House, 616 E. 36th St., Board Meeting Minutes, 1985-1987


Folder 5. Rehab Demonstration House, 616 E 36th St., History of House (Includes Slide)

Folder 6. Biographical, J.B. White, Emma S. White, Arabelle White

Folder 7. Selection Criteria of Demonstration Rehab House, 1984

Folder 8. Rehab House Workshops, 1985-1986


Folder 10. Rehab Demonstration House, 616 E. 36th St., Project, 1986


Folder 16. Rehab Demonstration House, 616 E. 36th St., Publicity, 1986

Folder 17. Rehab Demonstration House, 616 E. 36th St., Marketing (Includes Photos), 1987

Folder 18. Rehab Demonstration House, 616 E. 36th St., Appraisal, 1987

Folder 20. Rehab Demonstration House, 616 E. 36th St., Cleanup Workshops, Fundraising, and Invoices, 1986-1987
Folder 21. Rehab Demonstration House, 616 E. 36th St., Construction Invoices and Receipts, 1988
Folder 22. Rehab Demonstration House, 616 E. 36th St., Fundraising, (Includes Negatives and Photographs), 1986
Folder 23. Rehab Demonstration House, 616 E. 36th St., Fundraising, Sutherland and Payless Proposals, 1987
Folder 24. Rehab Demonstration House, 616 E. 36th St., Fundraising, Reception, and Open House, 1988
Folder 26. Rehab Demonstration House, 616 E. 36th St., Videotape Scripts
Folder 27. Rehab Demonstration House, 616 E. 36th St., Videotape Logs and Invoices
Folder 28. The Home Fix-Up Fair, Rehab 1984
Folder 29. Administrative, Education Correspondence/Income, 1987
Folder 30. DLC Programs, 1986
Folder 33. Administrative Staff Reports, 1987
Folder 34. Advocacy, Local Register Quality Hill/Union Station, 1985
Folder 35. Advocacy: Committee 1985

BOX 046
Folder 1. Doran Cart, Director of Education, 1985
Folder 2. Possum Trot Posters, 1987
Folder 3. Correspondence, Doran Cart, 1985-1987
Folder 4. Office Information, Board of Directors, 1981-1982
Mark Shapiro Memo About Ebenezer Building and Henderson Residence, 1985
Folder 5. National Trust for Historic Preservation, Rehabitat, 1984
Folder 6. 8th Annual Energy and Home Improvement Expo, 1985
Folder 7. 37th Annual Home Show, 1985
Folder 8. Correspondence, 1988
Folder 9. Correspondence, 1989
Folder 10. Correspondence, 1990
Folder 11. Neighborhood Mailing List, 1986
Folder 12. Survey and Publications, 1985
Folder 15. Junior League Proposals, 1986
Folder 16. Junior League Grant, 1986
Folder 17. Junior League Grant, 1988
Folder 19. Fundraising Development, 1986
Folder 20. Fundraising, 1989
Folder 21. Coates House, Lease, 1988
Folder 22. Coates House, Office Fundraiser, 1989
Folder 27. McCormack Baron Account, 1988-1989
Folder 28. Meeting Minutes, Executive Committee, 1988-1989
Folder 29. National Trust for Historic Preservation, Past Grant Money, 1988
Folder 30. 10th Anniversary Fund Raising, 1984-1987
Folder 31. Missouri Urban Redevelopment, 1977

BOX 047
Folder 1. Publicity Scrapbook – Third Annual ‘Possum Trot, 1978
Folder 2. Scrapbook, 1982-1983
Folder 4. Newsclippings, 1985
Folder 5. Partners in Preservation, 1982-1985
Folder 6. Fundraising, Rehab Demonstration House Support, 1986
Folder 7. 2624 Victor – Preliminary Cost Estimate
Folder 8. Meeting Minutes – All Committees by Type, 1988-1989
Folder 9. The Home Fix-Up Fair Rehab ’84, 1984
Folder 11. Hyde Park Homes Tour, 1988
Folder 12. 1908 Vintage Homes Competition, 1983
Folder 14. Possum Trot Gazette, 1980
Folder 17. Possum Trotter, Victorian, 1981
Folder 18. Possum Trotter Teacher’s Lesson Plans
Folder 19. Correspondence, 1991
Folder 20. Tax Abatement, 1974-1978
Folder 21. Advocacy, Historic Preservation
Folder 22. Correspondence and Newclippings, Historic KC Preservation, 1977-1993
Folder 23. Newclippings, Midtown, 1988
Folder 25. Meeting Minutes and Staff Reports, 1989
Folder 27. Wilson Historic Block Project, Brochure, 1989
Folder 28. Fundraising, Clearinghouse for Midcontinent Foundation, 1989
Folder 29. Fundraising, Grants
Folder 30. Meeting Minutes and Staff Reports, 1989-1990
Folder 31. Board Members Survey, 1988
Folder 32. Meeting Minutes, Board of Directors, 1988-1990

**BOX 048**

Folder 2. Cape May Returns, 1989
Folder 4. Imagination Celebration, 1985
Folder 5. Artifacts Sale, 1988
Folder 6. Architivicy, Spiritfest, 1987
Folder 7. 1940’s Murder Mystery Party, 1986
Folder 9. Downtown is looking Up Contest, 1988
Folder 10. Downtown Walking Tours, 1988
Folder 12. Wok Around the Clock, 1988
Folder 13. Special Events Committee, 1989-1990
Folder 14. “Hats off to Kansas City” 1989
Folder 15. Hoopfest, 1989
Folder 17. Preservation Soiree, River Market Venture, 1989
Folder 18. Lykins House Project, 1989
Folder 19. Finances, Budget, Balance Sheet, Income and Expenses, 1989
Folder 20. Membership Campaign, 1987
Folder 22. Telemarketing, Rehab Demonstration House, 1986
Folder 23. National Trust for Historic Preservation, 1989
Folder 26. Budget Committee, 1989
Folder 29. Personnel, HKCF Employee Handbook and Job Descriptions
Folder 31. Personnel, Mileage and Expense Records, 1989
Folder 32. Personnel, Jane P. Fowler, 1988
Folder 34. Personnel Appraisals, 1988
Folder 36. Susan L. Cline, Cordonier, Executive Director, 1988-1990
Folder 37. Susan L. Cline, Cordonier, Conferences, 1988-1989
Folder 38. Personnel, Staff General, 1986-1987
Folder 40. Personnel Committee, 1988
Folder 41. Personnel, Ads
Folder 42. Personnel, 1988
Folder 43. Executive Director’s Reports, 1988-1989
Folder 44. Work Plan, 1985-1986
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**OVERSIZE**

Historic Kansas City Foundation “Victorian Architecture” (Location 110927)