This collection is available at The State Historical Society of Missouri. If you would like more information, please contact us at shsresearch@umsystem.edu.

Introduction

Records of a Columbia, Missouri, chapter of an organization for the advancement of the secretarial/administrative support profession, c. 1980s. Professional Secretaries International changed its name to the International Association of Administrative Professionals (IAAP) in 1998.

Box List

Box 1
- Bylaws, Proclamation
- Extra certificate folders
- University Chapter PSI logo/stamp proofs
- Promotional Pamphlets
- Member items catalogue 1986-87
- PSI request to form new chapter forms
- Packets for prospective CPS Candidates
- PSI letterhead
- PSI University Chapter letterhead
- Missouri division meeting, 1987
- Reports, correspondence, salary surveys
- PSI directory 1988-89, membership handbook
- PSI bulletins 1982-83
- Program Committee Annual Report, 1983-84; correspondence
- Reports, meetings, correspondence
- University Chapter Board Meeting Minutes, correspondence
- Blank name tags and holders

Box 2
- Binders
  - Program Committee—correspondence, meetings, reports, 1983-84
  - Program Committee—correspondence, meetings, reports, 1984-85
  - Correspondence, reports, 1981-1983
  - Board notes, correspondence, Keynoters, reports, programs, 1984-1986
- University Chapter seal